

RENTAL AGREEMENT
between
MUNICIPAL DISTRICT OF PEACE NO.135
BOX 34, BERWYN, AB T0H 0E0
and

Name (Renter)

Address Phone

Dated this _____ day of _____, 20_____

Dates of Rental are: _____

For which facility: _____
HALL or GRANDSTAND/INFIELD/RACE TRACK

- 1. Is this event open to the general public? _____
If so, will you charge admission? _____
How many people do you expect to attend this event? _____
Will you have adequate people in attendance to ensure proper crowd control? _____
How many? _____
If applicable, do you have spectator insurance? _____ Please provide the M.D. with a copy

- 2. Will alcohol be served or consumed at this function? _____ YES _____ NO
initial initial
The Renter agrees that should alcohol be served or consumed at the function, Host Liquor Liability Insurance must be arranged, and maintained throughout the duration of the function. The Host Liquor Liability Insurance must be in the amount of not less than Two Million (\$2,000,000) Dollars and must name the M.D. of Peace No. 135 as an additional named insured. **Please bring a copy of the insurance to the M.D. office when picking up keys.** If satisfactory evidence of insurance coverage is not provided, the M.D. may cancel the Rental Agreement.

- 3. The rental charge, payable in advance, will be _____ per day & G.S.T.
Rental payment is non-refundable. A hall cleaning fee/damage deposit of \$500 is required. **Please issue separate cheques.** Cleaning fee is refundable if hall is cleaned to our satisfaction.

- 4. **Decorating in Hall:** NO decorations of any kind can be attached to the walls. Decorations can only be attached to the roof trusses or the railing that runs around the perimeter of the floor area.

- 5. **Tables and Chairs CANNOT** be removed from the hall during the rental for use outside.

- 6. Grounds and hall are to be cleaned after usage **See reverse of form for cleaning expectations.** Damages are to be reported at the Municipal Office immediately following the event. If damages occur, are you willing to repair the damage or to pay for the repair? _____

- 7. There are no supplies (e.g. dishes, small appliances) provided with the kitchen.

- 8. I/We agree to comply with all stipulations as required in this Rental Agreement.

Renter

Municipal District of Peace No.135

GENERAL REQUIREMENTS

If you have any concerns, or complaints with respect to the condition of the hall when you take possession, you are requested to immediately notify the caretaker (Joan) at 780-618-1821.

Public restrooms are to be sanitized daily during spectator events, and this is the responsibility of the user.

No open fires are permitted. Fires are permitted in burning receptacles only.

Trash containers are provided. For public spectator events, all trash must be removed by the renter at the end of the event.

No trees are to be cut or disturbed in any way.

No camping is allowed inside the fenced area between the hall and the grandstands. Camping fees will be charged by other organizations on a per unit basis.

Grounds and hall are to be cleaned immediately after event.

In order to be refunded the Hall Cleaning Fee, the following must be done to the Caretaker's satisfaction:

- Empty all garbage cans (a dumpster has been provided outside for all refuse)
- Empty feminine hygiene receptacles in ladies washroom
- Remove any grease or spilled food from oven and stove top, clean drip pans under burners and in the oven
- Wipe off all counters, stove and oven with hot water and soap
- Wipe down coolers and fridge inside and out with hot water and soap
- Ensure the windowsill in the kitchen has been wiped down and is clean
- Sweep and mop kitchen, bathrooms, bar, hallways and hall floor
- Ensure that all spills on the floors have been cleaned up
- Vacuum the carpet on the stage
- Ensure the strip at the front of the stage is clean
- All tables and chairs must be removed from the hall floor and stage and placed in south storage rooms
- Bathrooms, including toilets, must be cleaned thoroughly
- Ensure bathrooms are fully stocked for next function
- Cleaning supplies, brooms, mops, etc. are located in the janitorial room between to the washrooms
- Do not leave food products/ice in fridges, freezers or coolers and unplug all prior to leaving
- Turn off all lights

In order to receive your hall cleaning refund at the end of your event, you must arrange an inspection with the caretaker prior to returning the keys to the M.D. office.

Please sign below in acknowledgement of having read and agreed to the foregoing.

Renter