

1 of 7
 May 12, 2014

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held May 12, 2014 at the Municipal Office, Berwyn, Alberta.

Present

Reeve Veronica Bliska
 Councillors Robert Willing
 Orwell Bettenson
 George Brightwell
 Sandra Friesen

Attending

C.A.O. Lyle McKen
 Recording Secretary Barbara Johnson

Call to Order

Reeve Bliska called the meeting to order at 8:59 a.m.

Adoption of Agenda

Orwell Bettenson: MOVED that the agenda for the May 12, 2014 regular meeting of Council be adopted with the addition of:
 151/14 D. 1.g) Ed Connolley Request
 G. 6. Letter from Councillor Friesen
 G. 7. NADC Correspondence
 Carried

Approval of Minutes

1. April 8, 2014 Regular Council Meeting

George Brightwell: MOVED that the minutes of the regular meeting of Council 152/14 held on April 8, 2014 be approved as circulated.
 Carried

2. April 22, 2014 Special Council Meeting

Sandra Friesen: MOVED that the minutes of the special meeting of Council 153/14 held on April 22, 2014 be approved as circulated.
 Carried

Business Arising Out of Minutes

1. Elk Island Park

- Confirmation of funding from the M.D. of Fairview

Council accepted for information the confirmation of funding towards maintenance at Elk Island Park received from the M.D. of Fairview.

- Correspondence from Shelley Skrepnek

Council accepted for information only the correspondence received from Shelley Skrepnek.

2. Enhanced Policing Position

Sandra Friesen: MOVED that Administration write a letter to the M.D. of Fairview No. 136 indicating that the M.D. of Peace is not interested in jointly funding an enhanced policing position at this time.
 Carried

Appointments

1. Barry Denison, Public Works Foreman

Barry Denison joined the meeting at 9:13 a.m.

a) Public Works Foreman's Report

Barry Denison reviewed his written report.

Sandra Friesen: MOVED that Administration contact MPA Engineering Ltd. to determine what has to be repaired on BF70289 at SE16-81-26W5 and to determine if warranty will cover the repair costs.
 155/14 Carried

Sandra Friesen: MOVED that the Public Works Foreman's Report be accepted as presented.
 156/14 Carried

b) Request from Colin & Melanie Elliott for Additional Culverts

Robert Willing: MOVED that Council approve the Colin & Melanie Elliott request
157/14 for additional culverts to be installed in the municipal road in
proximity to their subdivision on the SE16-82-24-W5.
Carried

c) Request from Tom McCorkle to Widen Existing Approaches

Sandra Friesen: MOVED that Council approve the approach widening requests
158/14 at NW25 & SW25-81-25-W5.
Carried

d) Request from John Ropchan to widen existing approaches and remove brush

Sandra Friesen: MOVED that Council approve the approach widening requests
159/14 at SE1-83-25-W5, NW35-82-25-W5 and SW5-83-24-W5 and
further, that Council approve brushing in the ditch along the
NE36-82-25-W5.
Carried

e) Request from Janet Reyda/Darrel Osowetski to install second approach

Orwell Bettenson: MOVED that Council approve the installation of a second
160/14 approach to the NE30-83-25-W5 at the owner/renter's cost.
Carried

f) Request from John Kashuba to install approach - Pt. SW25-83-23-W5

Sandra Friesen: MOVED that the signs on the paved portion of RR 231 be changed
161/14 to read "No vehicles licensed for more than 4400 kgs are allowed
without a permit from the M.D."
Carried

g) Ed Connolley – lower culvert in approach to SW32-83-25-W5

Robert Willing excused himself from the meeting at 10:17 a.m.

Sandra Friesen: MOVED that the culvert in the approach to SW32-83-25-W5 be
162/14 lowered if necessary.
Carried

Robert Willing returned to the meeting at 10:23 a.m.

Barry excused himself from the meeting at 10:24 a.m.

Appointments
Continued

2. Nasar Iqbal, Agricultural Fieldman

Nasar was unable to join the meeting.

a) Agricultural Fieldman's Report

Orwell Bettenson: MOVED that the Agricultural Fieldman's report be tabled
163/14 until the June Council meeting or C.A.O. Planning Session.
Carried

b) January 9, 2014 ASB Minutes

Robert Willing: MOVED that the January 9, 2014 ASB minutes be approved
164/14 by Council.
Carried

c) February 24, 2014 ASB Minutes

Sandra Friesen: MOVED that the February 24, 2014 ASB minutes be approved
165/14 by Council.

Carried

d) April 28, 2014 ASB Minutes

The April 28, 2014 ASB minutes were accepted as information only until approved by the Agricultural Service Board.

Reports

**1. Financial Statement
- For the Month Ending April 30, 2014**

George Brightwell: MOVED that Council accept the April 30, 2014 Financial
166/14 Statement as presented, a copy of which forms part of these minutes.
Carried

2. Accounts for Payment

Robert Willing: MOVED that 17 electronic fund transfers and cheque #6839 to
167/14 cheque #6903 in the total amount of \$226,911.19 be approved for
payment.

Carried

3. Administrator's Report

Lyle McKen reviewed his written report with Council.

**Land Use/Planning/
Subdivisions**

**1. Application For Amendment To The Land Use Bylaw
- Public Hearing: Bylaw No. 5/2014**

The applicants, Barry and Deb Langford, were not present for the Public Hearing.

Reeve Bliska called the Public Hearing to order at 11:03 a.m.

Reeve Bliska noted that Bylaw No. 5/2014 provides for the re-designation of part of the NW35-82-24-W5M from Agricultural District (AG) to Country Residential District (CR). The proposed re-designation will allow for the creation of one country residential subdivision.

Robert Willing: MOVED that the Public Hearing be adjourned at 11:05 a.m.
168/14 Carried

Sandra Friesen: MOVED second reading of Bylaw No. 5/2014.
169/14 Carried

George Brightwell: MOVED third reading of Bylaw No. 5/2014.
170/14 Carried

**Reports
Continued**

3. Administrator's Report Continued

Sandra Friesen: MOVED that a gift certificate in the amount of \$100.00 be given to
171/14 Bruce Alexander in appreciation for his firefighting efforts on May
11, 2014.
Carried

Sandra Friesen: MOVED that the 2013 fire costs be advertised in the quarter page
172/14 ad the M.D. places in the Mile Zero News.
Carried

Orwell Bettenson: MOVED that Council authorize an immediate Fire Ban to be placed
173/14 throughout the Municipal District of Peace No. 135, with the
exception of barbeques & fire pits, until it is deemed safe to burn.
Carried

Sandra Friesen: 174/14 MOVED that the Administrator's report be accepted for information, a copy of which forms part of these minutes.
Carried

4. Councillors' Reports

Sandra Friesen reported on the following meetings she attended:

- Grimshaw Co-op Seed Cleaning Plant meetings on April 9 & 17
- Emergency Planning Session in Manning on April 14
- Agricultural Service Board meeting on April 28
- Peace River Medical Clinic Committee meeting on May 5

George Brightwell reported on the following meeting he attended:

- MGA Review meeting in Peace River on April 25

Robert Willing reported on the following meetings he attended:

- Lac Cardinal Regional Economic Development Board joint meeting with local School Divisions on April 15
- Peace Regional RCMP Community Advisory Committee meeting on April 16
- Lac Cardinal Regional Economic Development Board meeting on May 5
- Baytex Energy Centre Project Update meeting on April 30

George Brightwell: 175/14 MOVED that Albert Bouchard of ATCO Electric be invited to attend a future Council meeting.

Carried

Orwell Bettenson reported on the following meetings he attended:

- Emergency Planning Session in Manning on April 14
- MGA Review meeting in Peace River on April 25

Veronica Bliska reported on the following meetings she attended:

- Joint Fire Services meeting at Warrensville on April 23
- Agricultural Service Board meeting on April 28
- Mackenzie Municipal Services Agency meetings on April 7 & 23
- Alberta Libraries Conference in Jasper April 24-26
- Peace River Medical Clinic Committee meeting on May 5
- Inter-municipal Development Plan meeting on May 6

Robert Willing: 176/14 MOVED that the Councillors' Reports be accepted as presented.
Carried

Council recessed for lunch at 12:08 p.m.

Council reconvened from lunch at 12:39 p.m. with all Councillors, Lyle McKen and Barbara Johnson present.

**Confidential
Items**

George Brightwell: 177/14 MOVED that Council go in-camera at 12:39 p.m. to discuss the following items:

1. Brownvale Fire Dept.
2. Results of Exit Interview with Les Ford
3. Position Description for new Administrative Position
4. New Administration Office

Carried

Robert Willing: 178/14 MOVED that the Council meeting return to an open meeting at 1:13 p.m.

Carried

Sandra Friesen: 179/14 MOVED that the letter drafted by Brownlee LLP be sent to Trevor Gerke for his consideration.

Carried

Orwell Bettenson: Moved that the results of the exit interview with Les Ford
180/14 be accepted for information.

Carried

Sandra Friesen: MOVED that a variety of salary comparisons for a new
181/14 administrative position be provided for Council's consideration.

Carried

George Brightwell: MOVED that Workun Garrick be contracted to prepare a concept
182/14 plan for a new administration building, using the building specifications compiled by Administration.

Carried

**Appointments
Continued**

3. Peace Library System

Linda Duplessis joined the meeting at 1:15 p.m.

Linda Duplessis discussed the regional library system structure with Council and the Peace Library System efforts to ensure long term sustainability of the Library System

Linda Duplessis excused herself from the meeting at 1:46 p.m.

Correspondence

2. Town of Peace River

- Request to discuss revenue sharing for proposed camp

Robert Willing: MOVED that the Reeve and Deputy Reeve meet with the Mayor and
183/14 Deputy Mayor of the Town of Peace River according to the terms of Clause 9.2 of the Inter-Municipal Cooperation Agreement.

Carried

The following dates were suggested for an evening meeting: July 15, 16, 17, 2014.

7. NADC Correspondence

Reeve Bliska advised Council that she has been invited to a dinner event for NADC members on Wednesday, May 21 in Fairview. Council was requested to provide any priorities the M.D. may have.

**Appointments
Continued**

4. Rotary House Project

Bev Bastell and Brent Rostad joined the meeting at 2:05 p.m.

They updated Council on the Rotary House Project that is envisioned for the Peace River area.

Bev Bastell and Brent Rostad excused themselves from the meeting at 2:25 p.m.

Veronica Bliska excused herself from the meeting at 2:34 p.m.

Deputy Reeve Robert Willing assumed the Chair.

**Correspondence
Continued**

3. Everest Medical Clinic & Spa

Sandra Friesen: MOVED that this item be tabled until a recommendation is
184/14 received from the Doctor Recruitment & Retention Committee.

Carried

5. Grimshaw Co-op Seed Cleaning Plant Ltd.

Victor Guerette joined the meeting at 2:35 p.m.

Victor outlined the major repairs required for the Grimshaw Co-op Seed Cleaning Plant and requested that Council consider helping fund the required repairs in order to keep the existing plant operating effectively until a new plant is constructed.

Victor Guerette excused himself from the meeting at 2:53 p.m.

Sandra Friesen: 185/14 MOVED that the M.D. of Peace grant \$43,500 for a new scale and plant repairs plus \$2,000 worth of crushed gravel to the Grimshaw Co-op Seed Cleaning Plant Ltd.

Carried

**Correspondence
Continued**

1. Grimshaw Co-op Seed Cleaning Plant Ltd.

- Request for additional funding towards membership in the Association of Alberta Co-op Seed Cleaning Plants

Sandra Friesen: 186/14 MOVED that the M.D. of Peace reimburse the Grimshaw Co-op Seed Cleaning Plant Ltd. each year for annual membership and registration fees paid to the Association of Alberta Co-op Seed Cleaning Plants.

Carried

**Land Use/
Planning/
Subdivisions
Continued**

**2. Application For Amendment To The Land Use Bylaw
- Elbow River Marketing: Pt.SW21-83-22-W5**

Sandra Friesen: 187/14 MOVED first reading of Bylaw No. 7/2014.

Carried

**3. Application For Amendment To The Land Use Bylaw
- Lucia Martin/La Ngo: Pt.SW28-83-22-W5**

George Brightwell: 188/14 MOVED first reading of Bylaw No. 8/2014.

Carried

**4. Subdivision Application
- Lyle Kaiser/Garry Noullett: Pt. NW10-83-26-W5**

George Brightwell: 189/14 MOVED that Council recommend approval of the Lyle Kaiser/Garry Noullett subdivision application, subject to:

- any outstanding property taxes are to be paid on the land proposed to be subdivided.

Carried

**5. Subdivision Application
- Rick Rowan: Pt. NW11-83-23-W5**

Sandra Friesen: 190/14 MOVED that Council recommend approval of the Rick Rowan subdivision application, subject to:

- any outstanding property taxes are to be paid on the land proposed to be subdivided.
- an agreement being signed for the provision of a 12 metre access to the balance of the quarter by the applicant/developer prior to the subdivision being registered.
- municipal reserve owing to be provided in the form of money-in-lieu @ \$900./acre.

Carried

**4. V.S.I. Services (1980) Ltd.
- First Quarter Report**

The First Quarter Report received from V.S.I. Services (1980) Ltd. was accepted by Council for information only.

**5. Alberta Municipal Affairs
- Flood Recovery and Reconstruction Act**

The letter received from Alberta Municipal Affairs regarding the Flood Recovery and Reconstruction Act was accepted for information.

New Business

1. Seniors' Week 2014 Proclamation

The Seniors' Week 2014 Proclamation information received from Alberta Health was accepted by Council as information only.

2. Draft Complaint Form

Council had further discussion on what is required regarding tracking of complaints and work yet to be completed.

3. Mackenzie Regional Charity Golf Tournament

The invitation to the Mackenzie Regional Charity Golf Tournament was accepted by Council as information only.

**4. Clear Hills County
- Weed & Pest Control Appeal Committee Membership Request**

George Brightwell: MOVED that the M.D. of Peace No. 135 enter into an agreement with Clear Hills County appointing any 3 M.D. of Peace Councillors to the County Weed & Pest Control Appeal Committee.

Carried

**Appointments
Continued**

4. Rotary House Project

George Brightwell: MOVED that further discussion of the Rotary House Project be tabled until the next Council meeting.

Carried

**Correspondence
Continued**

6. Letter from Councillor Friesen

Councillor Sandra Friesen presented Council with her letter of resignation from Council.

Robert Willing: MOVED that Council reluctantly accept Sandra Friesen's letter of resignation.

Carried

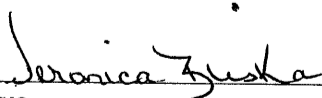
Robert Willing: MOVED that Orwell Bettenson replace Sandra Friesen at the FCM Conference May 29 - June 2, 2014 in Niagara Falls.

Carried

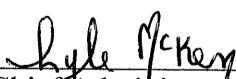
Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 3:33 p.m.

These minutes approved this 10th day of June, 2014.



Reeve



Chief Administrative Officer