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Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held December 8, 2015 at the Municipal Office, Berwyn, Alberta.

Present

Reeve

Councillors

Veronica Bliska Robert Willing

Sandra Eastman

Attending

C.A.O.

Lyle McKen Recording Secretary Barbara Johnson

Call to Order

Reeve Bliska called the meeting to order at 10:39 a.m.

Adoption of Agenda

Sandra Eastman: 310/15

MOVED that the agenda for the December 8, 2015 regular

meeting of Council be adopted with the addition of the following:

B. 2. December 3, 2015 Special Council Meeting

C. 3. Lac Cardinal Regional Economic Development Board H.10. Community Planning Assoc. of Alberta 2016 Conference

H.11. Jackets for Council and Staff

Carried

**Approval** of Minutes 1. November 10, 2015 Regular Council Meeting

Robert Willing: 311/15

MOVED that the minutes of the regular meeting of Council held on November 10, 2015 be approved as presented.

Carried

2. December 3, 2015 Special Council Meeting

Sandra Eastman:

MOVED that the minutes of the special meeting of Council

312/15

held on December 3, 2015 be approved as presented.

Carried

**Business Arising Out of Minutes** 

1. Unsightly Premises Bylaw

Sandra Eastman:

313/15

MOVED that a Public Open House to discuss the Unsightly Premises Bylaw be held on Wednesday, February 10, 2016 from 7:00 – 8:00

p.m. in the M.D. Council Chambers, Berwyn.

2. Duncan's First Nation Fire Invoice

Robert Willing:

314/15

MOVED that, until the outstanding fire invoice with Duncan's First Nation is paid, all fire protection services to Duncan's First Nation

be suspended, effective January 1, 2016.

Carried

3. Lac Cardinal Regional Economic Development Board

Veronica Bliska:

MOVED that Council rescind Motion 305/15 from the November

315/15

10, 2015 regular Council minutes.

Defeated

**Appointments** 

1. Barry Denison, Public Works Foreman

Barry Denison joined the meeting at 11:08 a.m.

a) Public Works Foreman's Report

Barry Denison reviewed his written report.

Robert Willing:

MOVED that the Public Works Foreman's Report be accepted

316/15 as presented.

Carried

Ble

2 of 5 December 8, 2015 **Appointments** Continued

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b) Dwayne Lee Road Reconstruction Request

Council reviewed the update provided regarding costs of reconstructing approximately 2.5 miles of road in sections 26, 25, 24-80-26-W5 and the NW19-80-25-W5. Public Lands will inspect the site and provide their comments in the near future.

Barry excused himself from the meeting at 11:31 a.m.

2. Nasar Iqbal, Agricultural Fieldman

Nasar Iqbal joined the meeting at 11:32 a.m.

a) Agricultural Fieldman's Report

Sandra Eastman:

MOVED that the December 8, 2015 Agricultural Fieldman's

B17/15

318/15

report be accepted as presented.

Carried

b) Approval of November 2, 2015 ASB Minutes

Robert Willing:

MOVED that the minutes of the November 2, 2015 ASB meeting

be approved by Council.

Carried

c) Acceptance of November 23, 2015 ASB Minutes

Sandra Eastman: 319/15

MOVED that Council accept the November 23, 2015 ASB minutes

as information only until the Agricultural Service Board has

approved them.

Carried

Nasar Iqbal excused himself from the meeting at 11:39 a.m.

Reports

1. Financial Statement

- For the Month Ending November 30, 2015

Robert Willing:

MOVED that Council accept the November 30, 2015 Financial

320/15

Statement as presented, a copy of which forms part of these minutes.

Carried

2. Accounts for Payment

Sandra Eastman:

321/15

MOVED that 25 electronic fund transfers and cheque #8432 to cheque #8494 in the total amount of \$449,341.10 be approved for

payment.

Carried

3. Administrator's Report

Lyle McKen reviewed his written report with Council.

Sandra Eastman:

322/15

MOVED that the Administrator's report be accepted for information,

a copy of which forms part of these minutes.

4. Councillors' Reports

Sandra Eastman reported on the following meetings she attended:

- A.A.M.D.C. Convention & EOEP course in Edmonton November 16-19
- ASB Budget Meeting in Berwyn November 23
- Mighty Peace Tourist Association meeting in Grimshaw November 30
- North Peace Housing Foundation meeting December 2 in Peace River
- Mackenzie Municipal Services Agency meeting December 4 in Berwyn

Robert Willing reported on the following meetings he attended:

- Peace River Regional Airport Society meeting in Grimshaw December 1
- Lac Cardinal Regional Economic Development Board meeting December 1 in
- Intermunicipal Development Plan meeting December 7 in Berwyn

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December 8, 2015

### Reports Continued

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Veronica Bliska reported on the following meetings she attended:

- A.A.M.D.C. Convention and Reeves' meeting in Edmonton November 16-19
- ASB Budget Meeting in Berwyn November 23
- Peace Library System meeting November 28
- Peace River Regional Airport Society meeting in Grimshaw December 1
- Doctor Retention meeting in Grimshaw December 2

Robert Willing:

MOVED that the Councillors' Reports be accepted as presented.

323/15

Carried

Council recessed for lunch at 12:15 p.m.

Council reconvened from lunch at 1:00 p.m. with Veronica Bliska, Sandra Eastman, Robert Willing, Lyle McKen and Barbara Johnson present.

### Land Use/Planning **Subdivisions**

# 1. Application for Amendment to the Land Use Bylaw

- Brendan Dickson: Pt. NW24-83-23-W5

Robert Willing:

MOVED first reading of Bylaw No. 9/2015.

324/15

Carried

### 2. Subdivision Application

- Debra Higginson: Pt. NW15-83-23-W5

Sandra Eastman:

MOVED that Council recommend approval of the Debra Higginson subdivision application, subject to:

325/15

- the payment of any outstanding property taxes on the land proposed to be subdivided
- an access easement agreement being allowed to provide access to both the subdivision and balance of the quarter section.

Carried

#### Correspondence

# 1. North Peace Housing Foundation

- 2016 Requisition

Council accepted for information only the North Peace Housing Foundation 2016 requisition.

### 2. Canamax Energy Ltd.

- Notice of power generation equipment installation

Council accepted for information only the letter received from Canamax Energy Ltd. egarding their proposed power generation equipment installation on SW29-83-23-W5.

## 3. ATCO Electric

- Transmission Line Realignment

Robert Willing: B26/15

MOVED that Council has no objection to ATCO Electric realigning the transmission line between township roads 820

and 815A.

Carried

### 4. Jubilee Insurance Agencies

- Claims Rated Premium Distribution

Council accepted for information only the notice sent by Jubilee Insurance Agencies Ltd. regarding the move to Claims Rated Premium Distribution.

## 5. A.A.M.D.C.

- Bill 6: The Enhanced Protection for Farm and Ranch Workers Act

Council accepted for information only the copy of the letter received from A.A.M.D.C. to he Minister of Jobs, Skills, Training and Labour regarding Bill 6.

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### Correspondence Continued

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## 6. Northern Sunrise County

- Christmas Open House

Council accepted for information only the invitation received from Northern Sunrise County to their Christmas Open House.

### 7. Village of Berwyn

- Viability Review

Veronica Bliska: 327/15 MOVED that Administration write a letter to the Minister of Municipal Affairs advising that the M.D. of Peace No. 135 is in favor of the Village's request for a Viability Review.

Carried

# 8. Northwest Transportation Advisory Council - 2016 Membership

Robert Willing: 328/15

MOVED that the M.D. of Peace pay the 2016 Northwest Transportation Advisory Council membership fee of \$1,000.

Carried

### New Business Continued

### 1. Guidelines for Area Structure Plan Preparation

Sandra Eastman:

Moved that Council approve the Guidelines for Area Structure

B29/15 Plan Preparation.

Carried

### 2. 2016 Mackenzie Municipal Services Agency Work Program

Robert Willing: 330/15

MOVED that Council request the following to be included in the 2016 M.M.S.A. Work Program:

- completion of Land Use Bylaw Matrix/LUB Amendment
- Hamlet of Brownvale Beautification/Improvements Plan
- update land ownership map
- create a water co-op map

Carried

### β. Grants, Donations & Funding Policy

- First Quarter 2016 Allocations

Robert Willing: 331/15

MOVED that the following Request for Funding Applications be

approved:

Peace Regional Airshow Association

\$1,000

(2016 Air Show)

Alleycat'z Skipping Club \$1,500.

(hosting Provincial Championships)

Grimshaw Curling Club \$ 500.

(all ages bonspiel)

Community Futures Peace Country

\$ 500.

(Women in the North Conference 2016)

Carried

### 4. Alberta Water for Life Program

Sandra Eastman:

332/15

MOVED that Council ratify the application for grant funding to the Alberta Water for Life Program for the Shaftesbury Trail

Regional Water Line Extension.

Carried

SI

Continued

5. Annual Supper Meeting with the Town of Peace River

Council noted that they would be available for a supper meeting with the Town of Peace River on January 5 or 6, 2016.

# 6. Growing the North Conference

Sandra Eastman:

MOVED that Council and any staff approved by the C.A.O.

333/15

be authorized to attend the Growing the North Conference to be held

in Grande Prairie on February 17 & 18, 2016.

Carried

#### 7. Promotional Items

Administration was authorized to use up old promo items as proposed and to order a variety of promotional items with the new logo for 2016.

# 8. Mighty Peace Photo Shoot

Administration was authorized to choose 4 or 5 photos to have framed for alternating display in the new Administration building.

# 9. V.S.I. Services (1980) Ltd. - 2016 V.S.I. Contract

Robert Willing:

MOVED that Council approve the 2016 V.S.I. Contract

334/15

and authorize its signing.

Carried

# 10. 2016 Community Planning Association Annual Planning Conference

Sandra Eastman:

MOVED that two Councillors be authorized to attend the

335/15

2016 CPAA Conference May 2 - 4, 2016 in Red Deer.

Carried

### 11. Purchase of Jackets for Council and Staff

Sandra Eastman:

MOVED that Council authorize the purchase of jackets with

336/15

the new logo for permanent staff and Councillors.

Carried

Information Items

Council discussed the information items.

Roundtable

The 100<sup>th</sup> anniversary celebration was discussed.

Confidential

None

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 3:00 p.m.

These minutes approved this 12th day of January, 2016.

Reeve Pronica Justa

Chief Administrative Officer