

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held December 8, 2015 at the Municipal Office, Berwyn, Alberta.

**Present**

Reeve  
Councillors  
Veronica Bliska  
Robert Willing  
Sandra Eastman

**Attending**

C.A.O. Lyle McKen  
Recording Secretary Barbara Johnson

**Call to Order**

Reeve Bliska called the meeting to order at 10:39 a.m.

**Adoption of Agenda**

Sandra Eastman: 310/15 MOVED that the agenda for the December 8, 2015 regular meeting of Council be adopted with the addition of the following:  
  
B. 2. December 3, 2015 Special Council Meeting  
C. 3. Lac Cardinal Regional Economic Development Board  
H.10. Community Planning Assoc. of Alberta 2016 Conference  
H.11. Jackets for Council and Staff  
  
Carried

**Approval of Minutes**

**1. November 10, 2015 Regular Council Meeting**

Robert Willing: 311/15 MOVED that the minutes of the regular meeting of Council held on November 10, 2015 be approved as presented.  
  
Carried

**2. December 3, 2015 Special Council Meeting**

Sandra Eastman: 312/15 MOVED that the minutes of the special meeting of Council held on December 3, 2015 be approved as presented.  
  
Carried

**Business Arising Out of Minutes**

**1. Unsightly Premises Bylaw**

Sandra Eastman: 313/15 MOVED that a Public Open House to discuss the Unsightly Premises Bylaw be held on Wednesday, February 10, 2016 from 7:00 – 8:00 p.m. in the M.D. Council Chambers, Berwyn.  
  
Carried

**2. Duncan's First Nation Fire Invoice**

Robert Willing: 314/15 MOVED that, until the outstanding fire invoice with Duncan's First Nation is paid, all fire protection services to Duncan's First Nation be suspended, effective January 1, 2016.

Carried

**3. Lac Cardinal Regional Economic Development Board**

Veronica Bliska: 315/15 MOVED that Council rescind Motion 305/15 from the November 10, 2015 regular Council minutes.

Defeated

**Appointments**

**1. Barry Denison, Public Works Foreman**

Barry Denison joined the meeting at 11:08 a.m.

**a) Public Works Foreman's Report**

Barry Denison reviewed his written report.

Robert Willing: 316/15 MOVED that the Public Works Foreman's Report be accepted as presented.

Carried

**b) Dwayne Lee Road Reconstruction Request**

Council reviewed the update provided regarding costs of reconstructing approximately 2.5 miles of road in sections 26, 25, 24-80-26-W5 and the NW19-80-25-W5. Public Lands will inspect the site and provide their comments in the near future.

Barry excused himself from the meeting at 11:31 a.m.

**2. Nasar Iqbal, Agricultural Fieldman**

Nasar Iqbal joined the meeting at 11:32 a.m.

**a) Agricultural Fieldman's Report**

Sandra Eastman: MOVED that the December 8, 2015 Agricultural Fieldman's  
317/15 report be accepted as presented.

Carried

**b) Approval of November 2, 2015 ASB Minutes**

Robert Willing: MOVED that the minutes of the November 2, 2015 ASB meeting  
318/15 be approved by Council.

Carried

**c) Acceptance of November 23, 2015 ASB Minutes**

Sandra Eastman: MOVED that Council accept the November 23, 2015 ASB minutes  
319/15 as information only until the Agricultural Service Board has approved them.

Carried

Nasar Iqbal excused himself from the meeting at 11:39 a.m.

**Reports**

**1. Financial Statement**

**- For the Month Ending November 30, 2015**

Robert Willing: MOVED that Council accept the November 30, 2015 Financial  
320/15 Statement as presented, a copy of which forms part of these minutes.

Carried

**2. Accounts for Payment**

Sandra Eastman: MOVED that 25 electronic fund transfers and cheque #8432 to  
321/15 cheque #8494 in the total amount of \$449,341.10 be approved for payment.

Carried

**3. Administrator's Report**

Lyle McKen reviewed his written report with Council.

Sandra Eastman: MOVED that the Administrator's report be accepted for information,  
322/15 a copy of which forms part of these minutes.

Carried

**4. Councillors' Reports**

Sandra Eastman reported on the following meetings she attended:

- A.A.M.D.C. Convention & EOEP course in Edmonton November 16-19
- ASB Budget Meeting in Berwyn November 23
- Mighty Peace Tourist Association meeting in Grimshaw November 30
- North Peace Housing Foundation meeting December 2 in Peace River
- Mackenzie Municipal Services Agency meeting December 4 in Berwyn

Robert Willing reported on the following meetings he attended:

- Peace River Regional Airport Society meeting in Grimshaw December 1
- Lac Cardinal Regional Economic Development Board meeting December 1 in Grimshaw
- Intermunicipal Development Plan meeting December 7 in Berwyn



**6. Northern Sunrise County  
- Christmas Open House**

Council accepted for information only the invitation received from Northern Sunrise County to their Christmas Open House.

**7. Village of Berwyn  
- Viability Review**

Veronica Bliska: MOVED that Administration write a letter to the Minister of  
327/15 Municipal Affairs advising that the M.D. of Peace No. 135 is  
in favor of the Village's request for a Viability Review.  
Carried

**8. Northwest Transportation Advisory Council  
- 2016 Membership**

Robert Willing: MOVED that the M.D. of Peace pay the 2016 Northwest  
328/15 Transportation Advisory Council membership fee of \$1,000.  
Carried

**New Business  
Continued**

**1. Guidelines for Area Structure Plan Preparation**

Sandra Eastman: Moved that Council approve the Guidelines for Area Structure  
329/15 Plan Preparation.  
Carried

**2. 2016 Mackenzie Municipal Services Agency Work Program**

Robert Willing: MOVED that Council request the following to be included  
330/15 in the 2016 M.M.S.A. Work Program:

- completion of Land Use Bylaw Matrix/LUB Amendment
- Hamlet of Brownvale - Beautification/Improvements Plan
- update land ownership map
- create a water co-op map

Carried

**3. Grants, Donations & Funding Policy  
- First Quarter 2016 Allocations**

Robert Willing: MOVED that the following Request for Funding Applications be  
331/15 approved:

Peace Regional Airshow Association (2016 Air Show)	\$1,000
Alleycat's Skipping Club (hosting Provincial Championships)	\$1,500.
Grimshaw Curling Club (all ages bonspiel)	\$ 500.
Community Futures Peace Country (Women in the North Conference 2016)	\$ 500.

Carried

**4. Alberta Water for Life Program**

Sandra Eastman: MOVED that Council ratify the application for grant funding  
332/15 to the Alberta Water for Life Program for the Shaftesbury Trail  
Regional Water Line Extension.  
Carried

**5. Annual Supper Meeting with the Town of Peace River**

Council noted that they would be available for a supper meeting with the Town of Peace River on January 5 or 6, 2016.

**6. Growing the North Conference**

Sandra Eastman: 333/15 MOVED that Council and any staff approved by the C.A.O. be authorized to attend the Growing the North Conference to be held in Grande Prairie on February 17 & 18, 2016.  
Carried

**7. Promotional Items**

Administration was authorized to use up old promo items as proposed and to order a variety of promotional items with the new logo for 2016.

**8. Mighty Peace Photo Shoot**

Administration was authorized to choose 4 or 5 photos to have framed for alternating display in the new Administration building.

**9. V.S.I. Services (1980) Ltd.  
- 2016 V.S.I. Contract**

Robert Willing: 334/15 MOVED that Council approve the 2016 V.S.I. Contract and authorize its signing.  
Carried

**10. 2016 Community Planning Association Annual Planning Conference**

Sandra Eastman: 335/15 MOVED that two Councillors be authorized to attend the 2016 CPAA Conference May 2 - 4, 2016 in Red Deer.  
Carried

**11. Purchase of Jackets for Council and Staff**

Sandra Eastman: 336/15 MOVED that Council authorize the purchase of jackets with the new logo for permanent staff and Councillors.  
Carried

**Information  
Items**

Council discussed the information items.

**Roundtable**

The 100<sup>th</sup> anniversary celebration was discussed.

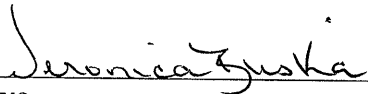
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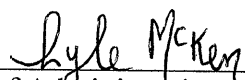
None

**Adjournment**

Being that the agenda matters have been concluded, the meeting adjourned at 3:00 p.m.

These minutes approved this 12th day of January, 2016.

  
Reeve

  
Chief Administrative Officer