

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held February 10, 2015 at the Municipal Office, Berwyn, Alberta.

**Present**

Reeve  
Councillors  
Veronica Bliska  
Robert Willing  
George Brightwell  
Sandra Eastman  
Orwell Bettenson

**Attending**

C.A.O. Lyle McKen  
Recording Secretary Barbara Johnson  
Mile Zero News Justine Kimoden

**Call to Order**

Reeve Bliska called the meeting to order at 9:00 a.m.

**Adoption of Agenda**

Orwell Bettenson: 34/15 MOVED that the agenda for the February 10, 2015 regular meeting of Council be adopted with the addition of the following:

- F.3. Subdivision Application – G. Alexander: Pt.NE27-83-23-W5
  - F.4. Subdivision Application – C & A Fehr: S ½ SE13-83-23-W5
  - F.5. Subdivision Application – L. Kaiser: Pt. NW10-81-26-W5
- Carried

**Approval of Minutes**

**1. January 13, 2015 Regular Council Meeting**

George Brightwell: 35/15 MOVED that the minutes of the regular meeting of Council held on January 13, 2015 be approved as circulated.  
Carried

**Business Arising Out of Minutes**

**1. Inter-Municipal Cooperation Agreement - Amendment to Joint Benefitting Area**

Robert Willing: 36/15 MOVED that Administration write a letter to the Town of Peace River re-affirming that development existing within the joint benefitting area prior to the installation of the water/sewer line to the airport is exempt from the benefit sharing pool and further, that a Cooperation Committee meeting be arranged to discuss this issue if the Town requires further clarification.  
Carried

**Appointments**

**1. Barry Denison, Public Works Foreman**  
Barry Denison joined the meeting at 9:23 a.m.

**a) Public Works Foreman's Report**  
Barry Denison reviewed his written report.

Orwell Bettenson: 37/15 MOVED that the Public Works Foreman's Report be accepted as presented.  
Carried

**b) BF13987 - Preliminary Design Summary**

Sandra Eastman: 38/15 MOVED that the M.D. proceed with the Detailed Design for the culvert replacement to BF13987.  
Carried

Barry excused himself from the meeting at 9:43 a.m.

**2. District Meeting: Friday, February 13, 2015**

Council accepted for information the preliminary agenda that was provided for the District meeting to be held on Friday, February 13<sup>th</sup> in Brownvale.

**3. 2015 AAMDC Spring Convention  
- Convention Program**

Council accepted the Convention Program as information only.

**- EOEP Course: Visualizing Improvement, Seeing Success: Performance Measurement**

Orwell Bettenson: MOVED that Sandra Eastman and George Brightwell be registered to attend the EOEP course "Visualizing Improvement, Seeing Success: Performance Measurement" to be held March 16, 2015 in Edmonton.  
39/15

Carried

**4. North Peace Housing Foundation  
- Letters regarding the proposed closure of Autumn Lodge**

George Brightwell: MOVED that a letter be written to all member municipalities and copied to North Peace Housing Foundation recommending that an independent analysis be undertaken that will compare costs of lodge centralization versus keeping lodges in small communities and further, asking municipalities if the social value of keeping lodges in small communities is worth municipalities paying higher requisitions.  
40/15

Carried

Robert Willing: MOVED that Administration respond to any letters written directly to the M.D. or the M.D.'s appointed Director, by stating the following:  
41/15

- Council is not in favour of closing Autumn Lodge at this time
- the M.D.'s Board member did not vote in favour of the Business Plan that was approved on December 3, 2014
- that the M.D. is recommending that further analysis and consultation be undertaken.

Carried

**Appointments  
Continued**

**2. Nasar Iqbal, Agricultural Fieldman**  
Nasar Iqbal joined the meeting at 10:45 a.m.

**a) Agricultural Fieldman's Report**

George Brightwell: MOVED that the February 10, 2015 Agricultural Fieldman's report be accepted as presented.  
42/15

Carried

Nasar Iqbal excused himself from the meeting at 10:58 a.m.

**Land Use/Planning/  
Subdivisions**

**1. Application For Amendment To The Land Use Bylaw  
- Pine River Developments Inc: Pt. NW28-83-22-W5  
- Public Hearing: Bylaw No. 1/2015**

The applicant, Dale Wenzel, was not present for the Public Hearing.

Reeve Bliska called the Public Hearing to order at 11:00 a.m.

Reeve Bliska noted that Bylaw No. 1/2015 provides for the re-designation of part of the NW28-83-22-W5M from Joint Plan Agricultural District (JPAG) to Service Commercial District (SC). The proposed amendment allows for the development of a commercial business.

Robert Willing: MOVED that the Public Hearing be adjourned at 11:03 a.m.  
43/15

Carried

George Brightwell: MOVED second reading of Bylaw No. 1/2015.  
44/15  
Carried

Sandra Eastman: MOVED third reading of Bylaw No. 1/2015.  
45/15  
Carried

**Reports**

**1. Financial Report**

A Financial Report for the month ending January 31, 2015 was unavailable due to the conversion to new accounting software.

**2. Accounts for Payment**

George Brightwell: MOVED that 21 electronic fund transfers and cheque #7605 to  
46/15 #7666 in the total amount of \$330,801.95 be approved for  
payment.

Carried

**3. Administrator's Report**

Lyle McKen reviewed his written report with Council.

George Brightwell: MOVED that the Administrator's report be accepted for information,  
47/15 a copy of which forms part of these minutes.

Carried

**4. Councillors' Reports**

Orwell Bettenson reported on the following meetings he attended:

- Inter-Municipal meeting with the Town of Peace River January 6 in Grimshaw
- Grimshaw Co-op Seed Cleaning Plant meetings January 7 and 20

Robert Willing reported on the following meetings he attended:

- RCMP Community Advisory Committee meeting January 14 in Peace River
- Lac Cardinal Regional Economic Development Board meetings January 19 and February 4 in Grimshaw
- Airport meeting January 29 at Peace River Airport
- Lac Cardinal Inter-Municipal Development Plan meeting February 9

George Brightwell reported on the following meetings he attended:

- Doctor Recruitment and Retention meeting in Grimshaw January 15
- Community Advisory Committee for Gravel Pit Operations January 28
- Public meeting regarding Autumn Lodge closure February 4 in Berwyn

Sandra Eastman reported on the following meetings she attended:

- North Peace Housing Foundation meeting February 4
- Joint meeting of municipalities February 5 in Grimshaw

Veronica Bliska reported on the following meetings she attended:

- Regional Recreation Study meeting in Berwyn January 12
- Doctor Recruitment & Retention meeting in Grimshaw January 15
- ASB Provincial Conference in Edmonton January 20-23
- Peace River Airport Committee meeting January 29 at the Airport
- Peace River Clinic meeting January 30 in Peace River
- Lac Cardinal Inter-Municipal Development Plan meeting February 9

Orwell Bettenson: MOVED that the Councillors' Reports be accepted as presented.  
48/15  
Carried

**2. Subdivision Application**  
**- Cindy Connolley: SE13-83-25-W5**

George Brightwell: MOVED that Council recommend approval of the Cindy  
49/15 Connolley subdivision application, subject to:

- the payment of any outstanding property taxes on the land proposed to be subdivided
- relocation of septic discharge to conform to setback requirements
- an agreement being signed for the provision of a 12 metre access to the subdivision and the balance of the quarter by the applicant/developer prior to the subdivision being registered.

Carried

**3. Subdivision Application**  
**- Greg Alexander: Pt. NE27-83-23-W5**

Robert Willing: MOVED that Council recommend approval of the Greg Alexander  
50/15 subdivision application, subject to:

- the payment of any outstanding property taxes on the land proposed to be subdivided
- the payment of money in lieu of municipal reserve based on a market value appraisal being done
- applicant must enter into a developer's agreement which may contain, but is not limited to:
  - a) provision for construction of the internal road to municipal standards
  - b) provision of servicing and utilities
- negotiations for utility easements/right of ways if required by the utility companies.

Carried

**4. Subdivision Application**  
**- Cornelius & Anna Fehr: S ½ SE13-83-23-W5**

Orwell Bettenson: MOVED that Council recommend approval of the Cornelius and  
51/15 Anna Fehr subdivision application, subject to:

- the payment of any outstanding property taxes on the land proposed to be subdivided
- the payment of money in lieu of municipal reserve at \$900/acre
- an agreement being signed for the provision of a 12 metre access to the subdivision and the balance of the quarter by the applicant/developer prior to the subdivision being registered.

Carried

**5. Subdivision Application**  
**- Lyle Kaiser: Pt. NW10-81-26-W5**

Orwell Bettenson: MOVED that Council recommend approval of the Lyle  
52/15 Kaiser subdivision application, subject to:

- the payment of any outstanding property taxes on the land proposed to be subdivided
- the payment of money in lieu of municipal reserve at \$700/acre
- an agreement being signed for the provision of a 12 metre access to the subdivision and the balance of the quarter by the applicant/developer prior to the subdivision being registered.

Carried

Council recessed for lunch at 12:05 p.m.

Council reconvened from lunch at 1:04 p.m. with all Councillors, Lyle McKen, Justine Kimoden and Barbara Johnson present.

**Correspondence**

**1. Alana & Don Claridge  
- Offer to sell Lots 3, 4, 5, 6 Block 8, Plan 5826CL**

Sandra Eastman: MOVED that Council decline the request to have the M.D. purchase  
53/15 Lots 3,4,5,6 in Block 8, Plan 5826CL in the Hamlet of Brownvale.  
Carried

**2. Alberta Order of Excellence**

Council accepted the letter received from the Office of the Lieutenant Governor regarding the Alberta Order of Excellence as information only.

**3. Peace River School Division**

**- Grimshaw Centralization – Community Consultation Update**

The letter received from Peace River School Division regarding Grimshaw centralization was accepted for information.

**4. V.S.I. Services (1980) Ltd.**

**- Fourth Quarter Report**

**- 2015 VSI Requisition**

Council accepted the notice of the 2015 V.S.I. requisition and the 2014 fourth quarter report as information only.

**5. Invitation to meet with the RCMP**

Council requested that S/Sgt Brent Meyer be invited to the March 10, 2015 Council meeting.

**6. Alberta Pond Hockey Association**

Sandra Eastman: MOVED that the M.D. of Peace donate \$1,500 towards the  
54/15 2015 Alberta Pond Hockey Weekend Events.  
Carried

**New Business**

**1. Water North Coalition**

Orwell Bettenson: MOVED that the Town of Grimshaw be asked if their  
55/15 representative would also represent the M.D. of Peace on the Water North Coalition and provide the M.D. with copies of minutes.  
Carried

**2. Growing Rural Tourism Conference**

George Brightwell: MOVED that Sandra Eastman be authorized to attend the Growing  
56/15 Rural Tourism Conference in Camrose in February 2015.  
Carried

**3. Federation of Canadian Municipalities – Annual Conference and Trade Show**

All Councillors will provide Study Tour choices to Administration in order for registrations to be processed.

**4. Environment and Sustainable Resource Development**

**- Department License of Occupation No. DLO830640**

**- Department License of Occupation No. DLO860687**

Sandra Eastman: MOVED that the M.D. not renew LOC No. DLO830640 for the  
57/15 NE6-81-25-W5 nor LOC No. DLO860687 for LSD16-19-83-24-W5.  
Carried

**5. Annual Mutual Aid Fire Control Plan – 2015**

Robert Willing: MOVED that Council authorize the signing of the Annual Mutual  
58/15 Aid Fire Control Plan – 2015.  
Carried

**Roundtable**

Paperless agendas and Microsoft surface technology were discussed.

Justine Kimoden and Barbara Johnson excused themselves from the meeting at 2:31 p.m.

**Confidential Item**

Robert Willing:      MOVED that Council go in-camera at 2:32 p.m. to discuss the  
59/15                              following item:

1. Discussion/Review of Employee Performance Evaluations  
Carried

Following a brief discussion of the Employee Performance Evaluations, Lyle McKen was excused from the meeting at 2:46 p.m.

Lyle McKen rejoined the meeting at 2:55 p.m.

Sandra Eastman:      MOVED that the Council meeting return to an open meeting at  
60/15                              3:00 p.m.

Carried

Robert Willing:      MOVED that, effective April 1, 2015, the following performance  
61/15                              based salary increases be approved for the following employees:

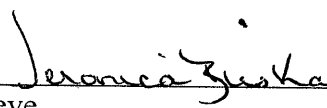
Lyle McKen	3.0%
Barbara Johnson	1.5%
Nasar Iqbal	1.5%
Barry Denison	1.5%

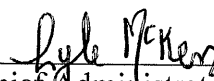
Carried

**Adjournment**

Being that the agenda matters have been concluded, the meeting adjourned at 3:02 p.m.

These minutes approved this 10th day of March, 2015.

  
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Reeve

  
\_\_\_\_\_  
Chief Administrative Officer