

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held October 10, 2017 at the Municipal Office, Berwyn, Alberta.

**Present**

Reeve  
Councillors  
Robert Willing  
Veronica Bliska  
Sandra Eastman  
George Brightwell  
Janice Reyda

**Attending**

C.A.O.  
Recording Secretary  
Press  
Guests  
Lyle McKen  
Barbara Johnson  
Kristin Dyck, Mile Zero News  
Theresa Johnson  
Ken Herlinveaux

**Call to Order**

Reeve Willing called the meeting to order at 9:02 a.m.

**Adoption of Agenda**

Veronica Bliska: 276/17  
MOVED that the agenda for the October 10, 2017 regular meeting of Council be adopted as presented.  
Carried

**Approval of Minutes**

**3.1. September 12, 2017 Regular Council Meeting**

Sandra Eastman: 277/17  
MOVED that the minutes of the regular meeting of Council held on September 12, 2017 be approved as presented.  
Carried

**Introductions**

Everyone introduced themselves to Theresa Johnson and Ken Herlinveaux.

**Business Arising Out of Minutes**

**4.2. Peace Regional Medical Clinic**

Veronica Bliska: 278/17  
MOVED that the Municipal District grant \$50,000 under Option 1 towards the construction of the new Peace Regional Medical Clinic.  
Carried

**Appointments**

**5.1. Barry Denison, Public Works Foreman**

Barry Denison joined the meeting at 9:20 a.m.

**a) Public Works Foreman's Report**

Barry Denison reviewed his written report.

Veronica Bliska: 279/17  
MOVED that letters be written to Janet and Corson Fairless and Bryan Dixon advising that any trees that fall into the road ditch or onto RR240 from within their private property will be their responsibility to remove.  
Carried

Sandra Eastman: 280/17  
MOVED that the Public Works Foreman's Report be accepted as presented.  
Carried

**b) Approach Installation Request**

Janice Reyda: 281/17  
MOVED that Council approve David Long's approach installation request at Lot 1, Block 1, Plan 062 2541 as per policy.  
Carried



**c) Approach Relocation Request at NE11-83-26-W5**

George Brightwell: MOVED that Council relocate the approach as per  
282/17 policy.  
Carried

**d) 2<sup>nd</sup> Approach Request at NE8-83-25-W5**

George Brightwell: MOVED that Council approve the Glenn Leitch 2<sup>nd</sup>  
283/17 approach request at NE8-83-25-W5 as per policy.  
Carried

**e) Approach Widening Request at NW18-83-23-W5**

Veronica Bliska: MOVED that Council approve Nick Palinkas' approach  
284/17 widening request at his cost as there has already been one  
approach widened on this quarter section at MD cost.  
Carried

Barry Denison excused himself from the meeting at 9:46 a.m.

**Business Arising  
Out of Minutes  
Continued**

**4.3. NGTL (TransCanada) Peace River Mainline Abandonment**

Council requested that NGTL staff be invited to an upcoming Council meeting in order to discuss further the Peace River Mainline Abandonment project and further, Council will attend the TransCanada Open House November 14<sup>th</sup> at the AAMDC Convention.

**4.4. MD Email Situation**

George Brightwell: MOVED that the Municipal District take out a  
285/17 subscription for Office 365 Business Premium for all  
Council and staff tablets, desktops and laptops at a cost of  
\$2,188.80 per year and further, that Micro Computers Plus be  
contracted to perform the transition of the emails and software  
on all devices at a price of \$1,210.  
Carried

**Appointments  
Continued**

**5.2. Nasar Iqbal, Agricultural Fieldman**

Nasar Iqbal was unavailable to join the meeting.

**a) Manager of Agricultural Services Report**

Sandra Eastman: MOVED that the October 10, 2017 Manager of Ag Services  
286/17 report be accepted as presented.  
Carried

**Reports**

**6.1. Financial Report**

George Brightwell: MOVED that Council accept the September 30, 2017  
287/17 Financial Report as presented, a copy of which forms part of  
these minutes.  
Carried

**6.2. Accounts for Payment**

Veronica Bliska: MOVED that 31 electronic fund transfers and cheque #10284  
288/17 to cheque #10354, with the exception of cheque #10349, in the  
total amount of \$245,730.22, be approved for payment.  
Carried

Sandra Eastman abstained from discussion on cheque #10349 and excused herself from the meeting at 10:20 a.m.

Janice Reyda: MOVED that cheque #10349 in the amount of \$1,596.00,  
289/17 payable to TSEastman Contractors Inc., be approved for  
payment.  
Carried

Sandra Eastman returned to the meeting at 10:21 a.m.

**Reports  
Continued**

**6.3. Administrator's Report**

Lyle McKen reviewed his written report with Council.

Veronica Bliska:        MOVED that the Administrator's report be accepted for  
290/17                    information, a copy of which forms part of these minutes.  
Carried

**6.4. Councillors' Reports**

George Brightwell had nothing to report.

Sandra Eastman reported on the following meetings she attended:

- Water North Coalition meeting in Wabasca on September 14
- North Peace Housing Foundation meetings on September 19 and October 4 in Peace River

Veronica Bliska reported on the following meetings she attended:

- Peace Library System meeting in Grande Prairie on September 16
- 2017 Alberta Climate Summit in Calgary on September 28

Janice Reyda reported on the following meetings she attended:

- Friends of Autumn Lodge meeting in Berwyn on September 12
- North Peace Housing Foundation meeting on September 19
- Grimshaw Co-op Seed Cleaning Plant meeting in Grimshaw on September 20
- Grimshaw Shared School Grand Opening on September 22

Robert Willing reported on the following meetings he attended:

- Friends of the Autumn Lodge meeting on September 19 in Berwyn
- Peace Regional RCMP Community Advisory Committee meeting in Peace River on September 27

Veronica Bliska:        MOVED that the Councillors' Reports be accepted as  
291/17                    presented.  
Carried

**Land Use/Planning/  
Subdivisions**

**7.1. Greg Alexander Subdivision - Phase 2**

Council accepted for information only the confirmation received from Alberta Transportation agreeing to the proposal from the M.D. of Peace regarding the future intersection improvement at Range Road 232.

**7.2. Access to Pt. NE16-83-23-W5 from Highway 2A**

Sandra Eastman:        MOVED that Council would accept Alberta Transportation's  
292/17                    Option 1 regarding the access to the Carole Williams property  
on Pt. NE16-83-23-W5.  
Carried

**7.3. Bylaw No. 8/2017  
- Amend Road Closure Bylaw No. 12/2016**

Veronica Bliska:        MOVED first reading of Bylaw No. 8/2017.  
293/17                    Carried

Sandra Eastman:        MOVED second reading of Bylaw No. 8/2017.  
294/17                    Carried

Janice Reyda:            MOVED that Council proceed with third reading of Bylaw  
295/17                    No. 8/2017 at this time.  
Carried  
Unanimously

George Brightwell:     MOVED third reading of Bylaw No. 8/2017.  
296/17                    Carried

October 10, 2017  
**Land Use/Planning/  
Subdivisions  
Continued**

**7.4. Application for Amendment to the Land Use Bylaw**  
- Glenn Leitch - W ½ NE8-83-25-W5  
- Bylaw No. 7/2017

Veronica Bliska: MOVED first reading of Bylaw No. 7/2017.  
297/17 Carried

**7.5. Town of Peace River**  
- Land Use Bylaw Amendment

Council expressed no concerns with Bylaw No. 2005, which would amend the Town of Peace River's Land Use Bylaw.

**7.6. Town of Peace River**  
- Amendment to St. Germaine Creek Area Structure Plan

Council expressed no concerns with Bylaw No. 2013, which would amend the St. Germaine Creek Area Structure Plan.

Council recessed for lunch at 12:01 p.m.

Council reconvened from lunch at 12:56 p.m. with all Councillors, Ken Herlinveaux, Kristin Dyck, Lyle McKen and Barbara Johnson present.

**Business Arising  
Out of Minutes  
Continued**

**4.1. Brushing/Tree Removal Request**

Sandra Eastman: MOVED that Administration write a letter  
298/17 to Wendell Whittleton confirming that the Municipal District will not trim the trees along the northwest side of the coulee on RR232 and further, that appropriate warning signage be placed at the top ends of the coulee.  
Carried

**Correspondence**

**8.1. Centralization of Designated Industrial Property Assessment**  
Council accepted for information only the letter received from Alberta Municipal Affairs and the email from Compass Municipal Services Inc. regarding the centralization of designated industrial property assessment.

**8.2. Mindful Hearts Training Session**

Veronica Bliska: MOVED that any two Councillors or staff be authorized to use  
299/17 the two free seats provided by the Accredited Supportive Living Services - Stone Brook for the Mindful Hearts Training Session.  
Carried

**8.3. Conflict Resolution Day**

Council accepted for information only the letter received from Alberta Municipal Affairs regarding Conflict Resolution Day.

**8.4. Berwyn Library Board**

Veronica Bliska: MOVED that any available Councillors be authorized to  
300/17 attend the Berwyn Library Open House Reception to be held on October 26, 2017 in Berwyn.  
Carried

**8.5. Rotary Club of Peace River/Peace River Regional Restorative Justice**

Council accepted for information only the invitation received from the Rotary Club of Peace River and the Peace River Region Restorative Justice to the 80's Glam Gala to be held in Peace River on November 4, 2017.

**9.1. Bylaw No. 6/2017  
- Code of Conduct Bylaw**

Veronica Bliska: MOVED first reading of Bylaw No. 6/2017.  
301/17 Carried

Sandra Eastman: MOVED second reading of Bylaw No. 6/2017.  
302/17 Carried

Janice Reyda: MOVED that Council proceed with third reading of Bylaw  
303/17 No. 6/2017 at this time.  
Carried  
Unanimously

George Brightwell: MOVED third reading of Bylaw No. 6/2017.  
304/17 Carried

**9.2. Date of November Council Meeting**

Janice Reyda: MOVED that the date of the November regular  
305/17 Council meeting be moved to November 21, 2017.  
Carried

**9.3. Remembrance Day Ceremony**

Veronica Bliska: MOVED that Janice Reyda be authorized to lay a wreath on  
306/17 behalf of the M.D. at the Remembrance Day Ceremony in  
Grimshaw on November 11, 2017.  
Carried

**9.4. Search for a New C.A.O.**

George Brightwell: MOVED that Administration advertise the CAO position  
307/17 with a November 10, 2017 deadline, and further, that an HR  
consultant be contracted, if necessary, to aid in the search.  
Carried

**9.5. Strategic Transportation Infrastructure Program (STIP) Applications**

Veronica Bliska: MOVED that applications be submitted under the Strategic  
308/17 Transportation Infrastructure Program for the replacement of  
BF71960 and BF75200.  
Carried

**9.6. Door to Door Garbage Pick-up in Brownvale**

Council requested that Prairie Disposal Ltd. be invited to an upcoming Council meeting to discuss garbage pick-up in the Hamlet of Brownvale.

**9.7. Priority Setting in Local Government Training**

Council accepted for information only the notification of the Priority Setting in Local Government Training to be held in various locales in Alberta.

**9.8. Canamax Energy Ltd.**

**- Notification of Proposed Sour Oil Well at 4-33-83-23-W5**

Sandra Eastman: MOVED that the Municipal District consent to allow  
309/17 Canamax Energy Ltd. to drill a sour oil well from the surface  
location at 4-33-83-23-W5M, subject to the Grimshaw  
Gravels Aquifer Protection Plan being implemented.  
Carried

**9.9. Lehigh Hanson Materials Ltd.  
- Open House for Shaftesbury Land Use Bylaw Amendment Application**

Veronica Bliska: 310/17      MOVED that all Councillors be authorized to attend the Open House at the Inland Shaftesbury Pit Shop on November 9, 2017.

Carried

**9.10. Canamax Energy Ltd.  
- Request to Use RR234**

George Brightwell: 311/17      MOVED that the M.D. give consent to Canamax Energy Ltd. to use RR234 in order to access the pad site on 4-33-83-23-W5.

Carried

**9.11. ATCO Electric  
- SW22-81-25-W5 Pole Move**

Veronica Bliska: 312/17      MOVED that ATCO Electric staff and REA representatives be invited to an upcoming Council meeting to discuss the pole move estimate along the SW22-81-25-W5.

Carried

**9.12. Request to Fund FOIP Requests**

Veronica Bliska: 313/17      MOVED that the M.D. pay the \$2,435.50 in fees that North Peace Housing Foundation will assess to the Lac Cardinal Regional Economic Development Board for their recent FOIP requests.

Carried

**Information  
Items**

Council discussed the information items.

**Round Table**

Sandra Eastman requested that Council and staff develop a road network plan, in order to have an outline of the different categories of roads in the Municipal District.

Robert Willing thanked Veronica Bliska and George Brightwell for their time and commitment for their many years on Council.

**Question Period**

Kristin Dyck asked on whose behalf Dan Dibbelt made the FOIP requests.

Kristin Dyck, Mile Zero News, excused herself from the meeting at 2:22 p.m.

Ken Herlinveaux excused himself from the meeting at 2:22 p.m.

**Confidential  
Items**

Janice Reyda: 314/17      MOVED that Council go in-camera at 2:23 p.m. to discuss the following items:

- 13.1. Potential Property Acquisition
- 13.2. Legal Matter
- 13.3. Personnel

Carried

**Confidential Items  
Continued**

Sandra Eastman: 315/17      MOVED that Council revert to an open meeting at 2:48 p.m.  
Carried



**13.1. Potential Property Acquisition**

Veronica Bliska:      MOVED that Council offer to purchase  
316/17                      approximately 97,000 tonnes of gravel for \$278,000  
   and the fractional NE4-82-26-W5 for \$91,000, subject to  
   independent testing of the quantity in the gravel piles and  
   depth of gravel on the fractional NE4-82-26-W5.  
   Carried

Janice Reyda:              MOVED that Council offer to purchase the NE1-82-1-W6 for  
317/17                      \$209,000, subject to independent testing of the depth of the  
   gravel on the NE1-82-1-W6 and subject to the approval of the  
   Municipal District of Fairview No. 136.  
   Carried


**13.3. Personnel**

Sandra Eastman:        MOVED that Council accept the proposed Salary Grid  
318/17                      as presented.  
   Carried

**Adjournment**

Being that the agenda matters have been concluded, the meeting adjourned at  
2:50 p.m.

These minutes approved this 24 day of October, 2017.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer