

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held December 12, 2017 at the Municipal Office, Berwyn, Alberta.

Present
Reeve
Councillors
Robert Willing
Sandra Eastman
Ken Herlinveaux
Theresa Johnson
Janice Reyda

Attending
C.A.O.
Recording Secretary
Press
Lyle McKen
Barbara Johnson
Kristin Dyck, Mile Zero News

Call to Order
Reeve Willing called the meeting to order at 9:04 a.m.

Adoption of Agenda
Janice Reyda: 373/17
MOVED that the agenda for the December 12, 2017 regular meeting of Council be adopted as presented.
Carried

Approval of Minutes
1. November 28, 2017 Regular Council Meeting
Sandra Eastman: 374/17
MOVED that the minutes of the regular meeting of Council held on November 28, 2017 be approved as presented.
Carried

Business Arising Out of Minutes
1. Municipal Elected Officials Emergency Management Training
The meeting had been scheduled for the evening of February 20th with the Town of Grimshaw and Village of Berwyn Councils being invited to attend. Council requested that the 3 hour training session be re-scheduled, if possible, to another date or earlier that day, due to Growing the North commencing in Grande Prairie on the evening of February 20th.

2. Meeting with Duncan's First Nation
Council requested that some dates be chosen after March 18th.

Appointments
1. Barry Denison, Public Works Foreman
Barry Denison joined the meeting at 9:13 a.m. Council discussed brushing and burning of brush piles with Barry.

a) Public Works Foreman's Report
Barry Denison reviewed his written report.

Sandra Eastman: 375/17
MOVED that the Public Works Foreman's Report be accepted as presented.
Carried

Business Arising Out of Minutes Continued
3. Road Widening Request - Township Road 804
Council accepted for information only Dave Whitney's decision to not install a replacement fence, which means the road widening will not happen.

Barry Denison excused himself from the meeting at 9:20 a.m.

Reports
1. Financial Report

Janice Reyda: 376/17
MOVED that Council accept the November 30, 2017 Financial Report as presented, a copy of which forms part of these minutes.

Carried

2. Accounts for Payment

Sandra Eastman: MOVED that 25 electronic fund transfers and cheque #10432
377/17 to cheque #10483, with the exception of cheque #10480, in
the total amount of \$256,816.16, be approved for payment.
Carried

Sandra Eastman abstained from discussion on cheque #10480 and excused herself
from the meeting at 9:25 a.m.

Theresa Johnson: MOVED that cheque #10480 in the amount of \$798.00,
378/17 payable to TSEastman Contractors Inc., be approved for
payment.
Carried

Sandra Eastman returned to the meeting at 9:26 a.m.

3. Administrator's Report

Lyle McKen reviewed his written report with Council.

Sandra Eastman: MOVED that the Administrator's report be accepted for
379/17 information, a copy of which forms part of these minutes.
Carried

4. Councillors' Reports

As Council had provided written reports which were part of the agenda package,
there was minimal discussion.

Theresa Johnson: MOVED that the Councillors' Reports be accepted as
380/17 presented.
Carried

Land Use/Planning/ Subdivisions

1. Application for Amendment to the Land Use Bylaw

- Lehigh Hanson Materials Limited: River Lots 35 & 36 Shaftesbury

Council discussed the application that had been submitted and accepted it for
information.

Correspondence

1. North Peace Housing Foundation

- 2018 Requisition

Council accepted for information only the 2018 requisition received from North
Peace Housing Foundation.

2. Alberta Municipal Affairs

- Transitional Hybrid Assessment Approach

Council accepted for information only the letter received from Alberta
Municipal Affairs regarding the MD's participation in the "Transitional Hybrid
Assessment Approach" for Designated Industrial Properties.

3. Peace Library System

Council accepted for information only the congratulatory letter and 2018 budget
received from the Peace Library System.

4. The Honourable Doug Black, Q.C., Senator - Alberta

Council accepted for information only the letter received from The Honourable
Doug Black congratulating Reeve Robert Willing on his election success.

5. Brownlee LLP

- 2018 Emerging Trends in Municipal Law

Council accepted for information only the notice of the workshop to be held
in Edmonton and Calgary in February 2018.

December 12, 2017

Correspondence

Continued

**6. Peace Regional Victim Services
- Annual Request for Financial Support**

Sandra Eastman: MOVED that Council continue to support Peace Regional
381/17 Victim Services in the amount of \$2.00 per capita on an
annual basis.

Carried

7. The Alberta Order of Excellence

Council accepted for information only the letter received from The Alberta Order of Excellence regarding nominations, but requested that some information be placed on the M.D. website for future possible nominations that may be submitted by the public.

New Business

**1. Rising Star Resources Ltd.
- Notification of Proposed Oil Well Drilled from Surface Location at
9-32-81-25-W5**

Council accepted for information only the notification of the oil well to be drilled from the surface location at 9-32-81-25-W5.

Appointments
Continued

2. Nasar Iqbal, Agricultural Fieldman

Nasar Iqbal joined the meeting at 10:34 a.m.

a) Manager of Agricultural Services Report

Ken Herlinveaux: MOVED that the December 12, 2017 Manager of Ag Services
382/17 report be accepted as presented.

Carried

Nasar Iqbal excused himself from the meeting at 10:53 a.m.

New Business
Continued

**2. Rising Star Resources Ltd.
-Request for Proximity and to Construct an Approach off RR254**

Sandra Eastman: MOVED that the M.D. give consent to Rising Star
383/17 Resources Ltd. for proximity and to construct an approach
off RR254 in order to access the proposed wellsite at
NE32-81-25-W5.

Carried

3. Grants, Donations & Funding Policy

Janice Reyda: MOVED that the following Request for Funding Applications
384/17 be approved:

- Berwyn Arts & Crafts
 - Utility Expenses \$ 500
 - North Peace Performing Arts Festival
 - Hosting Costs \$ 750
 - Peace Playland Association
 - Operating Costs \$ 500
 - Peace Regional Airshow Association
 - Hosting Costs \$2,500
 - Peace River Curling Club
 - Sponsorship of Curl for a Cause MS \$ 250
- Carried

4. Cancellation of December 26, 2017 Regular Council Meeting

Sandra Eastman: MOVED that the December 26, 2017 regular Council
385/17 meeting be cancelled.

Carried

**5. Mighty Peace Watershed Alliance/GGAMAA
- Grimshaw Gravels Aquifer Groundwater Forum**

Theresa Johnson: MOVED that Ken Herlinveaux be authorized to attend
386/17 the Grimshaw Gravels Aquifer Groundwater Forum in
 Grimshaw on January 11, 2018.

Carried

**6. VSI Services (1980) Ltd.
- 2018 VSI Agreement**

Sandra Eastman: MOVED that Council approve the 2018 VSI Contract
387/17 and approve its signing.

Carried

7. Northern Alberta Elected Leaders

Council suggested that the following items be discussed during the round table at the NAEL January 19, 2018 meeting that Robert Willing will attend:

- discussion on advocating for rural remote funding for seniors' housing
- high speed internet in rural communities

**8. Growing the North Conference
- February 20-22, 2018, Grande Prairie**

Janice Reyda: MOVED that Sandra Eastman, Ken Herlinveaux, Theresa
388/17 Johnson, Robert Willing and two staff members be
 authorized to attend the Growing the North Conference in
 Grande Prairie February 20-22, 2018.

Carried

9. Alberta Pond Hockey Championships

Council accepted for information only the notice of the Alberta Pond Hockey Championships being held March 9-11, 2018.

10. Draft Emergency Response Services Agreement

Janice Reyda: MOVED that Council approve the draft Emergency Response
389/17 Services Agreement between the Town of Grimshaw and
 the M.D. of Peace No. 135, contingent on the Town of
 Grimshaw approving the agreement.

Carried

11. Draft Animal Control Bylaw

Council reviewed the draft bylaw.

Sandra Eastman: MOVED that the draft bylaw be sent with the December
390/17 water and sewer billings for the Hamlet of Brownvale for
 residents' input.

Carried

**12. Alberta Community Partnership Program
- Request to be Named as a Project Partner**

Janice Reyda: MOVED that the M.D. of Peace No. 135 support
391/17 the Mackenzie Municipal Services Agency's Alberta
 Community Partnership grant application for the
 purpose of conducting a Viability Study to establish a
 Regional Subdivision and Development Appeal Board and
 agree to be named a project partner.

Carried

**13. Community Advisory Committee for Gravel Pit Operations
- Membership Application**

Janice Reyda: MOVED that Laurie Lorincz be appointed as a Public
392/17 Member at Large to the Community Advisory Committee for
Gravel Pit Operations.

Carried

**Information
Items**

Council discussed the information items.

Round Table

None

Question Period

Kristin asked what some of the issues are regarding the need to update the Animal Control Bylaw. Mainly "dogs running at large" complaints have initiated the updating of the bylaw.

Kristin Dyck, Mile Zero News, excused herself from the meeting at 11:55 a.m.

Council recessed for lunch at 12:10 p.m.

Council reconvened from lunch at 1:06 p.m. with all Councillors, Lyle McKen and Barbara Johnson present.

**Appointments
Continued**

3. TransCanada Pipelines Ltd.

Cole Thomson and Jason Kellogg, TransCanada Pipelines Ltd., joined the meeting at 1:06 p.m.

They discussed the Peace River Mainline Abandonment project and answered questions from Council.

Cole Thomson and Jason Kellogg excused themselves from the meeting at 2:12 p.m.

**Confidential
Items**

Sandra Eastman: MOVED that Council go in-camera at 2:14 p.m. to discuss the
393/17 following items:

1. Personnel - Casual Staff
2. Personnel - CAO Performance Assessment Review
3. Personnel - CAO Interview Questions
4. Personnel - Employee Leave vs Termination
5. Personnel - Shared Services

Carried

Barbara Johnson excused herself from the meeting at 2:24 p.m.

Lyle McKen excused himself from the meeting at 2:50 p.m. in order to allow Council to perform the CAO Performance Assessment Review.

Lyle McKen rejoined the meeting at 3:15 p.m.

Sandra Eastman: MOVED that Council revert to an open meeting at 3:25 p.m.
394/17 Carried

Sandra Eastman: MOVED that Administration be authorized to hire
395/17 a casual staff person to be called on as required during
busy times, staff illnesses or holidays.

Carried

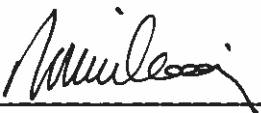
Theresa Johnson: MOVED that Council approve the Administrative
396/17 recommendation for dealing with M.D. employees
 who are charged with impaired driving.
 Carried

Janice Reyda: MOVED that, effective January 1, 2018, Lyle McKen be
397/17 given a 5% merit based salary increase.
 Carried

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 3:28 p.m.

These minutes approved this 9 day of January , 2018.



Reeve



Chief Administrative Officer