

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held March 13, 2018 at the Municipal Office, Berwyn, Alberta.

**Present**

Reeve  
Councillors

Robert Willing  
Sandra Eastman  
Ken Herlinveaux  
Theresa Johnson  
Janice Reyda via skype

**Attending**

C.A.O.  
Recording Secretary  
Press

Barbara Johnson  
Lelia Sumner  
Kristin Dyck, Mile Zero News

**Call to Order**

Reeve Willing called the meeting to order at 9:03 a.m.

**Adoption of Agenda**

Sandra Eastman: 93/18  
MOVED to accept the agenda for the March 13, 2018 regular Council meeting as presented.

Carried

**Approval of Minutes**

**1. February 27, 2018 Regular Council Meeting**

Janice Reyda: 94/18  
MOVED that the minutes of the regular meeting of Council held on February 27, 2018 be approved as presented.

Carried

**Business Arising Out of Minutes**

**1. A.A.M.D.C. Spring Convention  
- Convention Program**

Council accepted for information only the A.A.M.D.C. Spring Convention Program

**- Resolutions**

Council reviewed the Spring 2018 A.A.M.D.C. resolutions and accepted for information.

**Appointments**

**1. Barry Denison, Public Works Foreman**  
Barry Denison joined the meeting at 9:14 a.m.

**a) Public Works Foreman's Report**  
Barry Denison reviewed his written report.

Sandra Eastman: 95/18  
MOVED that the Public Works Foreman's Report be accepted as presented.

Carried

Barry Denison excused himself from the meeting at 9:28 a.m.

**2. Andrew Tye, Bylaw Enforcement Officer**  
**a) Draft Animal Control Bylaw**

Andrew Tye was not able to attend this meeting due to conflicting dates.

Item tabled to March 27, 2018 meeting.

**Reports**

**F.1. Financial Report**

Janice Reyda: 96/18  
MOVED that Council accept the February 28, 2018 Financial Report as presented, a copy of which forms part of these Minutes.

Carried

**F.2. Accounts for Payment**

Sandra Eastman: MOVED that 25 electronic fund transfers and cheque #1064  
97/18 to cheque #10691, in the total amount of \$199,679.78, to be approved for payment.

Carried

**F.3. Administrator's Report**

Barbara Johnson reviewed her written report with Council.

Theresa Johnson: MOVED that the Administrator's Report be accepted for  
98/18 information, a copy of which forms part of these minutes.

Carried

**F.4. Councillors' Reports**

Theresa Johnson: MOVED that the Councillors' reports be accepted as  
99/18 presented.

Carried

Reeve Willing called for a 10 minute break at 10:19 a.m.

**Appointments  
Continued**

**3. Nasar Iqbal, Manager of Agricultural Services**

Nasar Iqbal joined the meeting at 10:30 a.m.

Sandra Eastman: MOVED that the March 13, 2018 Manager of Ag Services  
100/18 Report be accepted as presented.

Carried

Sandra Eastman: MOVED to appoint Christi Friesen to the Ag Service Board.  
101/18

Carried

Nasar Iqbal excused himself from the meeting at 10:52 a.m.

**Land Use/Planning/  
Subdivisions**

**2. Application for Amendment to the Land Use Bylaw  
- Donna & Larry Spiller SW26-83-22-W5M**

Ken Herlinveaux: MOVED first reading of Bylaw No. 5/2018.  
102/18

Carried

**3. Subdivision Application: G. & L. Leitch - NE8-83-25-W5M**

Theresa Johnson: MOVED that council recommend approval of the Glenn &  
103/18 Lori Leitch subdivision application subject to:

- the payment of any outstanding property taxes on the land proposed to be subdivide
- the payment of money in lieu of municipal reserve at \$750/acre
- the provision of access to the subdivision and the balance of the parcel by the applicant/landowner
- relocation of the existing septic discharge in order to meet the required setbacks.

Carried

**1. Peer Review of Application for Amendment to the Land Use Bylaw**

Alisha Mody and Komiete Tetteh joined the meeting at 11:00 a.m.

Sandra Eastman: MOVED that Lehigh Hanson Materials Ltd. be  
104/18 required to include in their Land Use Bylaw Amendment Application the deficiencies noted in the ISL Peer Review and Mackenzie Municipal Services Agency comments.

Carried

*RS*

**Land Use/Planning/  
Subdivisions  
Continued**

**4. Greg Alexander Subdivision Phase 2**

Alisha Mody and Komiete Tetteh stayed for Item G. 4.

Lyle McKen, Greg Alexander, Jason Coates joined the meeting at 11:30 a.m.

Greg Alexander and Jason Coates left the meeting at 12:13 p.m.

Council discussed the different aspects of the subdivision request and tabled any decision to a later date once more discussion and information has been obtained.

Council recessed for lunch at 12:28 p.m.

Alisha Mody and Komiete Tetteh left the meeting at 12:28 p.m.

Council reconvened from lunch at 1:00 p.m. with all Councillors, Barbara Johnson Lelia Sumner and Kristen Dyck present.

**Appointments  
Continued**

**4. Jenna Armstrong, Mighty Peace Tourist Association**

Jenna Armstrong joined the meeting at 1:00 p.m.

Jenna Armstrong left the meeting at 1:16 p.m.

Sandra Eastman:      MOVED that Council contribute \$900 to the Mighty Peace  
105/18                      Tourist Association towards the "Mighty Peace Fan Fanatics  
Content Development" Campaign.

Carried

**Correspondence**

**1. North Peace Multiple Sclerosis Chapter  
- Request for Donation**

Theresa Johnson:      MOVED that Council approve the request from the North  
106/18                      Peace Multiple Sclerosis Chapter for the use of the event tent  
at no charge for the family horseback trail ride on June 16,  
2018.

Carried

**2. Alberta Indigenous Relations**

Council accepted the letter from the Alberta Indigenous Relations as information.

**3. Peace River Aboriginal Interagency Committee  
- Flag Flying Request**

Sandra Eastman:      MOVED that Council authorize Janice Reyda to attend one of  
107/18                      the upcoming meetings of the Peace River Aboriginal  
Interagency Committee.

Carried

Ken Herlinveaux:      MOVED that Administration make arrangements to fly the  
108/18                      Treaty 8 and the Metis Nation flags at the Municipal office  
at 5239 – 52 Ave, Berwyn.

Carried

**New Business**

**1. Draft ADM 27 Public Participation Policy**

Theresa Johnson:      MOVED that ADM 27 Public Participation Policy be approved  
109/18                      as presented.

Carried

*B*

**2. Autumn Lodge Handi-Bus Agreement**

Sandra Eastman left Council Chambers at 1:44 p.m.  
Sandra Eastman returned to Council Chambers at 1:47 p.m.

Lelia Sumner left Council Chambers at 1:50 p.m.  
Lelia Sumner returned to Council Chambers at 1:51 p.m.

Theresa Johnson:      MOVED that Council table the request from Heritage  
110/18                      Towers Residents Association until a May Council meeting.  
Carried

**3. Request for Decision  
- 4<sup>th</sup> Tuesday Council Meeting Start Time**

Sandra Eastman:      MOVED that Council start the 2<sup>nd</sup> regular council  
111/18                      meeting of each month at 5:00 p.m. commencing with the  
March 27, 2018 meeting.                      Carried

**4. 2<sup>nd</sup> Quarter Grants, Donation & Funding Policy**

Janice Reyda:              MOVED that the following Request for Funding Applications  
112/18                      be approved:

Community Futures Peace Country  
- Hosting Costs                      \$ 500.00  
Grimshaw Curling Club  
- Equipment Purchase                      \$1,300.00  
P.A.R.T.Y. Program  
- Hosting Costs                      \$ 250.00  
Skills Canada Alberta – GPRC Fairview Campus  
- Hosting Costs                      \$ 450.00  
and to hold over \$2,000.00 for the next round of funding.  
Carried

**5. 2018 Community Planning Association of Alberta Annual Planning Conference**

Ken Herlinveaux:      MOVED that Janice Reyda be authorized to attend the 2018  
113/18                      CPAA Annual Planning Conference in Red Deer from April 30  
to May 2, 2018.                      Carried

**6. Draft Development Appeal Board Bylaw**

Sandra Eastman:      MOVED that this item be tabled until the March 27, 2018  
114/18                      council meeting.                      Carried

**Information Items**      Council discussed the information items.

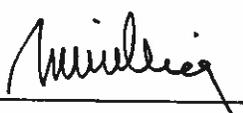
**Round Table**              Sandra Eastman mentioned that the advertisement for the Communications  
Position with North Peace Housing Foundation will be in the papers this week.

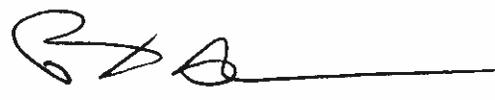
**Question Period**

**Confidential  
Items  
Adjournment**

Being that the agenda matters have been concluded, the meeting adjourned at  
2:20 p.m.

These minutes approved this 27<sup>th</sup> day of March, 2018.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer