

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held October 13, 2020 at the Municipal Office, Berwyn, Alberta.

Present

Reeve	Robert Willing
Councillors	Sandra Eastman
	Theresa Johnson
	Ken Herlinveaux

Attending

CAO	Barbara Johnson
Recording Secretary	Lelia Sumner
Admin Assistant	Dianna Butz

Regrets

Councillor	Janice Reyda
Press	Kristin Dyck

Call to Order Reeve Willing called the meeting to order at 9:02 a.m.

Adoption of Agenda Sandra Eastman: 307/20 MOVED that the agenda for the October 13, 2020 regular meeting of Council be approved with the following addition:

E.1.d) Letter from Sandra Ciurysek

Carried

Approval of Minutes 1. September 22, 2020 Regular Council Meeting

Theresa Johnson: 308/20 MOVED that the minutes of the regular meeting of Council held on September 22, 2020 be approved as presented.

Carried

Business Arising Out of Minutes 1. Draft Agenda with Village of Berwyn Council accepted the item as information.

2. Request for Decision – Playground Equipment at Lac Cardinal

Theresa Johnson: 309/20 MOVED that Council accept the proposal from Playworks, Option 2 for playground equipment to be installed at Lac Cardinal at a cost of \$85,394.01, pending approval of the Municipal Stimulus Program grant application.

Carried

Appointments 1. Barry Denison, Public Works Foreman Barry Denison joined the meeting at 9:21 a.m.

a) Public Works Foreman's Report

Sandra Eastman: 310/20 MOVED to accept the Public Works Foreman's report as presented.

Carried

Ratepayer Request Follow Up

Theresa Johnson: 311/20 MOVED that administration write a letter to the landowners requesting that they remove, within 30 days, the posts out of the forced road TWP834A right-of-way adjacent to NE26-83-24-W5.

Carried

b) Request for Decision – Reducing Moisture in Front of MD Office and Yard

Sandra Eastman: 312/20 MOVED that administration research costs and options to run gutters in front of the Municipal District office from the east approach to west approach.

Carried

d) Letter from Sandra Ciurysek

The Public Works Foreman will discuss the drainage ditch with the landowner.

c) Request for Decision – Highway 2 Paving in 2021

Council accepted the item as information.

Barry Denison excused himself from the meeting at 10:22 a.m.

Council recessed for a short break at 10:24 a.m.

Council reconvened with all present at 10:33 a.m.

2. Nasar Iqbal, Manager of Agricultural Services

Nasar Iqbal joined the meeting at 10:33 a.m.

a) Manager of Agricultural Services Report

Theresa Johnson: MOVED that the September 2020 Manager of Ag Services
313/20 Report be accepted as presented.

Carried

b) Agricultural Research Association Check Off Option Resolution

Council accepted the item as information.

Nasar Iqbal excused himself from the meeting at 10:53 a.m.

Reports

1. Financial Reports for the month ending September 30, 2020

a) 2020 Capital Projects Summary as at September 30, 2020

b) Council Capital Financial September 30, 2020

c) Council Operating Financial September 30, 2020

Council began discussing these items and tabled them until after the Public Hearing.

**Land Use/Planning/
Subdivisions**

1. Public Hearing Bylaw No. 11/20

Public Hearing: Land Use Bylaw Amendment to add "Water Reservoir or Dugout" to section 5.6 (C) Discretionary Uses within Country Residential District (CR)

Reeve Willing called the Public Hearing to order at 11:00 a.m.

There was no public present.

Reeve Willing stated the purpose of the hearing, which is to provide an opportunity for public input and comment on proposed Bylaw No. 11/2020.

There were no written comments

Ken Herlinveaux: MOVED that the Public Hearing be adjourned at 11:02 a.m.
314/20 Carried

Sandra Eastman: MOVED second reading of Bylaw No. 11/2020.
315/20 Carried

Theresa Johnson: MOVED third reading of Bylaw No. 11/2020.
316/20 Carried

**Reports
Continued**

1. Financial Reports for the month ending September 30, 2020

a) 2020 Capital Projects Summary as at September 30, 2020

b) Council Capital Financial September 30, 2020

c) Council Operating Financial September 30, 2020

Sandra Eastman: MOVED that Council accept the September 30, 2020 Financial
317/20 Reports as presented.

Carried

2. Accounts for Payment

Sandra Eastman: MOVED that 48 electronic fund transfers and cheque #12774
318/20 to cheque #12846, in the total amount of \$375,388.10 be
approved for payment.

Carried

3. CAO's Report

Ken Herlinveaux: MOVED to extend the deadline for completion of the
319/20 Greg Alexander internal subdivision road to July 30, 2021.

Carried

Theresa Johnson: MOVED that the CAO's Report be accepted for
320/20 information.

Carried

**Land Use/Planning/
Subdivisions
Continued**

2. Mackenzie Municipal Services Agency

Gordon Shaw and Komiete Tetteh joined the meeting at 11:33 a.m.

- a) Amendments to Various Documents Related to Sand & Gravel
- b) Bylaw 9/2020 to Amend Land Use Bylaw for Sand & Gravel Applications
- c) Bylaw 10/2020 to Amend MDP in Part 9 – Natural Resource Policies

Council reviewed the bylaws and asked for changes to be brought back to a future meeting.

3. Planning Report for Amendments to 2014 Shaftesbury Trail Document

4. Planning Report for Amendments to 2011 Gravel Pit Study Document

These items will be brought back to a future meeting once Bylaws 9 & 10/2020 have received 3rd reading.

Gordon Shaw and Komiete Tetteh excused themselves from the meeting at 12:15 p.m.

**Reports
Continued**

4. Councillors' Reports

Theresa Johnson: MOVED that the Councillors' reports be accepted as
321/20 presented.

Carried

Council recessed for lunch at 12:37 p.m.

Council reconvened from lunch at 1:21 p.m. with all present.

Correspondence

1. Northern Alberta Elected Leaders

- Re: Stollery Children's Hospital

Council accepted the item as information.

2. Rural Municipalities of Alberta

- Assessment Model Review – Call for Alternative Solutions

Council accepted the item as information.

3. Rural Municipalities of Alberta

- Survey on Provincial Policing Priorities

Council as a whole completed the survey questions.

4. Alberta Municipal Affairs

- Intermunicipal Collaboration Frameworks

Council accepted the item as information.

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5. Town of Peace River

- **Peace Region Economic Development Alliance Membership**
Council accepted the item as information.

6. Alberta Recreation & Parks Association

- **2020 Conference & Energize Workshop**
Council accepted the item as information.

7. Dan Williams, MLA Peace River

- **Letter to Honourable Tracy Allard – Minister of Municipal Affairs**
Council accepted the item as information.

New Business

1. a) BF07811 Proposal to Provide Post Tender Engineering Services

Sandra Eastman: MOVED that Council accept the proposal from MPA
322/20 Engineering Ltd. to provide post tender engineering services
for BF07811 in the amount of \$67,553.
Carried

b) BF07811 Girder Fabrication Engineering Proposal

Theresa Johnson: MOVED that Council accept the proposal from MPA
323/20 Engineering Ltd. to provide prestressed concrete girder
fabrication inspection services at a cost of \$15,295 for
BF07811.
Carried

2. Request for Decision – STIP Applications for Bridge Files

Ken Herlinveaux: MOVED to authorize administration to submit STIP
324/20 grants under the Local Road Bridge Program for both BF70549
and BF08888 prior to November 30, 2020.
Carried

3. Request for Decision – Municipal Operating Support Transfer

Sandra Eastman: MOVED to authorize the Reeve and CAO to sign the Municipal
325/20 Operating Support Transfer agreement.
Carried

4. a) Review of 3 year Operating Budget
b) Review of 5 year Capital Budget

Ken Herlinveaux: MOVED to accept the 3 year Operating Budget and 5 year
326/20 Capital Budget as presented.
Carried

**5. October 20, 2020 DRAFT Agenda between Town of Peace River & Municipal
District of Peace**

Council accepted the item as information.

Information Items

Council discussed the information items.

Question Period

None

Confidential Items

1. Land – FOIP Section 16

2. Economic – FOIP Section 16

Sandra Eastman: MOVED that Council move to closed session to discuss
327/20 privileged information as per section 16, FOIP at 2:51 p.m.
Carried

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**Confidential Items
Continued**

Lelia Sumner & Dianna Butz excused themselves from the meeting at 2.51 p.m.

Theresa Johnson: MOVED that Council return to open meeting at 3:43 p.m.
328/20 Carried

3:43 p.m. – meeting resumed with no public attending.

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 3:44 p.m.

These minutes approved this 27th day of October, 2020.



Reeve



Chief Administrative Officer