



**MUNICIPAL DISTRICT OF PEACE NO.135**

<b>AMENDED BY:</b> Barbara Johnson	<b>ADOPTED BY:</b> Council	<b>NUMBER:</b> CEM - 1
<b>TITLE:</b> Cemetery Policy – Berwyn, Brownvale, Griffin Creek Cemeteries		<b>DATE:</b> July 9, 2019

**PURPOSE OF THIS POLICY:**

To provide guidance for administration regarding interment in Municipal cemeteries

**POLICY STATEMENT:**

**Sale of Plots:**

Plots will be purchased at the Municipal Office for all cemeteries under Municipal jurisdiction. Plots will be sold using a master map, and if necessary, arrangements will be made to show the plot to the family. Plots will only be sold in the older sections of the cemeteries if the burial is a cremation and if there is space, as determined by Administration.

Reservations may be made for a maximum of 3 plots (one plot for current use and two reserved for future use). All plots must be paid for in full at the time of reservation.

Plot Size: New Sections - 5' x 10'      Old Sections - 4' x 8' (previously reserved plots)

Burial Size as requested by the funeral home: Cremation Burial: 1' x 1' x 18" deep (this size may vary depending on the size of the urn)

Still-Born Burial: 2 ½' x 1 ½' x 2 ½' '

**Prices:**

Prices for burial plots and for opening and closing of plots have been established as per the Fees and Charges Bylaw and may be amended by Council at any time. There is no additional plot fee when multiple burials (e.g. cremations) occur in the same plot. The Municipality may consider refunding and cancelling a previously reserved plot if the family is able to provide proof of the purchase cost.

**Opening & Closing of Plots:**

Death or burial certificates must be provided to the Municipal Office prior to any burials taking place.

**Full Burials:** The Municipality will open and close all plots except where the family desires to hand dig the grave. In the older sections where reserve plots exist, the family may be requested to arrange for hand digging if there is not space for municipal equipment. If the family is unable to arrange for hand digging a reserved plot in the older sections, the Municipality will agree to substitute a plot in the newer section of the same cemetery.

**Cremation Urn Burials:** A maximum of 6 containers may be placed in a vacant plot. Two cremation urns may be buried on an existing grave, with no additional lot fee charge. The Municipal Office must be notified of the location of the burial to enable the office to maintain cemetery records.



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<b>TITLE:</b> Cemetery Policy for Berwyn, Brownvale and Griffin Creek Cemeteries		<b>DATE:</b> July 9, 2019

**PURPOSE OF THIS POLICY:**

To provide guidance for administration regarding interment in Municipal cemeteries

**POLICY STATEMENT:**

**Notice Required for Opening of Plots:**

Frost free months - 48 hours. All other months - 72 hours.

This advance notice is necessary due to the distance to various cemeteries, equipment, failures, etc.

Upon notification to open a plot, the Municipality requires the following information:

- a) day and time of interment
- b) billing arrangements
- c) use of vault for burial

**Columbariums**

Family columbariums may be allowed with the purchase of at least two plots, upon approval of the CAO, and following any additional guidelines in Bylaw No. 6/2019.

**Monuments or Grave Markers:**

Monuments or grave markers should not be placed on graves before one year and preferably two summers have elapsed from the date of interment unless a cement runner is provided for the monument. This will allow for settlement of the ground. In the new sections of all cemeteries, headstones must be placed on the cement runners provided by the Municipality for that purpose. The maximum height of a monument is 36". No grave covers of any type are allowed in the new sections of the Berwyn, Brownvale and Griffin Creek cemeteries. Area will be grassed by the Municipality.

**Placing of Flowers, Trees, Shrubs:**

Flowers may be placed on graves by family and friends; however, the Municipality reserves the right to remove flowers and other items placed in memory should they detract from the neatness of the cemetery. Shrubs may be placed upon graves in the old portion of cemeteries; however, the Municipality is to be contacted prior to planting. The Municipality may, at its discretion, remove uncared for shrubs or trees. Shrubs are not allowed in the new sections of any cemetery without the prior approval of the Municipality.

Donations: Donations may be made to the following groups, who assist with cemetery upkeep:

- Berwyn Cemetery - Berwyn Women's Institute
- Brownvale Cemetery - Brownvale Community Club
- Griffin Creek Cemetery - Griffin Creek Women's Institute