

**Municipal District of Peace No. 135**

**Organizational Meeting Agenda**

**Tuesday, October 26, 2021**

**5:00 p.m.**

Names listed indicates which Councillor currently holds the Board/Committee position.

- A. CALL TO ORDER** - Chief Administrative Officer
- B. OFFICIAL OATH OF OFFICE** – Each Councillor
- C. NOMINATIONS** - Office of Reeve - 1 year term – Robert Willing  
- Oath of Office - Reeve
- NOMINATIONS** - Office of Deputy Reeve - 1 year term – Sandra Eastman  
- Oath of Office - Deputy Reeve
- D. SIGNING AUTHORITY** - CAO or Director of Legislative Services with anyone Councillor
- E. REGULAR COUNCIL MEETING DATES** - Currently 2nd Tuesday of each month commencing at 9:00 a.m. and a second regular Council meeting on 4<sup>th</sup> Tuesday of each month, commencing at 5:00 p.m. excepting July, August and December when there will not be an evening meeting.
- F. DECLARATION OF MUNICIPAL OFFICE** – Motion to declare that the Municipal District of Peace No. 135 administration office is located at 5240 – 52 Avenue, Berwyn Alberta.
- G. DECLARATION OF BANK LOCATION** – Motion to declare location of bank accounts: Alberta Treasury Branch, Grimshaw Alberta.
- H. ANNUAL REVIEW OF MUNICIPAL DISTRICT OF PEACE NO. 135 VISION AND MISSION STATEMENTS**
- I. ANNUAL REVIEW OF MUNICIPAL DISTRICT OF PEACE NO. 135 PROCEDURAL BYLAW NO. 11/2019**
- J. ANNUAL REVIEW OF MUNICIPAL DISTRICT OF PEACE NO. 135 CODE OF CONDUCT BYLAW NO. 12/2019**
- K. COMMITTEE APPOINTMENTS**
- Agricultural Service Board** - 2 Council Members  
Chairman - Sandra Eastman  
Council Member - Janice Reyda  
Alternate Council Member - Theresa Johnson  
Members (3-6 members at large): Judy Bowcott, George Leger, Brian Grant,  
Rick Keillor, Christi Friesen, Nigel Thorne
- Berwyn & District Chamber of Commerce – has not been active**  
Member - Vacant
- Duncan’s Inter-agency Committee**  
Member – Vacant
- Emergency Advisory Committee**  
Director- Chief Administrative Officer  
Chair - Robert Willing  
Alternate Member - Ken Herlinveaux
- Fire Chief**  
Brownvale - Vacant

K.

**COMMITTEE APPOINTMENTS CONTINUED**  
**Grimshaw Co-operative Seed Cleaning Plant Board**  
Member - Ken Herlinveaux  
Alternate Member - Janice Reyda

**Grimshaw & District Chamber of Commerce**  
Member – Sandra Eastman  
Alternate Member – Vacant

**Grimshaw Gravels Aquifer Management Advisory Association**  
Member - Janice Reyda  
Alternate Member – Theresa Johnson

**Grimshaw Regional Health Care Recruitment and Retention Committee**  
Member - Theresa Johnson  
Alternate - Janice Reyda

**Intermunicipal Negotiation Committees**

Clear Hills County – Members	Ken Herlinveaux, Sandra Eastman
Alternate	Theresa Johnson
County of Birch Hills – Members	Robert Willing, Ken Herlinveaux
Alternate	Sandra Eastman
County of Northern Lights – Members	Janice Reyda, Theresa Johnson
Alternate	Sandra Eastman
Northern Sunrise County – Members	Robert Willing, Sandra Eastman
Alternate	Theresa Johnson
MD of Fairview – Members	Ken Herlinveaux, Sandra Eastman
Alternate	Robert Willing
Town of Grimshaw – Members	Theresa Johnson, Sandra Eastman
Alternate	Ken Herlinveaux
Town of Peace River – Members	Robert Willing, Sandra Eastman
Alternate	Theresa Johnson
Village of Berwyn – Members	Robert Willing, Ken Herlinveaux
Alternate	Sandra Eastman

**Lac Cardinal Inter-Municipal Cooperative Committee**  
Reeve  
Deputy Reeve  
CAO  
Alternate – Any other Councillor

**Lac Cardinal Regional Economic Development Board**  
Member – Robert Willing  
Alternate Member - Theresa Johnson

**Mackenzie Municipal Services Agency**  
Member - Sandra Eastman  
Alternate Member - Robert Willing

**Mighty Peace Tourist Association**  
Member - Theresa Johnson  
Alternate Member – Ken Herlinveaux

**Municipal District of Peace No. 135 Library Board**  
Councillor Member - Janice Reyda  
Alternate Member - Ken Herlinveaux  
Brownvale Library – Dianne Wearden, Myrna Alexander, Rob McCallum (3 year term expiring 2022)  
Berwyn Library - Elvira Sorensen (3 year term expiring 2022)  
Grimshaw Library - George Leger (1 year term)  
Peace River Library - Sandra Willing (1 year term)

**North Peace Housing Foundation**  
Member - Sandra Eastman

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**COMMITTEE APPOINTMENTS CONTINUED**

**Northern Alberta Elected Leaders**

Member - Robert Willing

**Northern Sunrise Rural Crime Watch Committee**

Member - Theresa Johnson

Alternate Member – All other Councillors

**Northern Transportation Advocacy Bureau**

Member - Theresa Johnson

Alternate Member - Sandra Eastman

**Peace Library System**

Member – Sandra Eastman

Alternate Member – Theresa Johnson

**Peace Regional Economic Development Alliance (PREDA)**

Member - Robert Willing

Alternate - Ken Herlinveaux

**Peace Regional Healthcare Attraction and Retention Committee**

Member - Ken Herlinveaux

**Peace Regional RCMP Community Advisory Committee**

Member - Theresa Johnson

Alternate Member - Robert Willing

**Peace Regional Subdivision and Development Appeal Board**

Members at Large - Theresa Johnson (3 year term to August 1, 2024)

- George Leger (3 year term to August 1, 2022)

**Peace River Aboriginal Inter-agency Committee**

Member - Vacant

**Peace River Inter-Municipal Cooperation Committee**

Reeve - Robert Willing

Deputy Reeve - Sandra Eastman

CAO – Barbara Johnson

**Peace River Mutual Aid Committee**

Member - Robert Willing

Alternate Member - Ken Herlinveaux

**Peace River Regional Airport Committee – no longer required**

Member - Robert Willing

Alternate Member - Sandra Eastman

**Peace River School Division Junior Councillor Program**

Member – Sandra Eastman

**Peace Valley Conservation, Recreation & Tourism Society**

Members - Robert Willing

Alternate Member - Ken Herlinveaux

**Recreation Master Plan Steering Committee**

Councillor Members – Robert Willing, Theresa Johnson, Ken Herlinveaux

Alternate – Sandra Eastman

Members At Large – Ed Pimm, Dan Dibbelt, Sandra Willing

Advisor – Ken Paul

CAO – Barbara Johnson

**K. COMMITTEE APPOINTMENTS CONTINUED**  
**V.S.I. Services (1980) Ltd.**  
Member - Ken Herlinveaux

**Weed Notice Appeal Committee, Pest Control Notice Appeal Committee**  
Members – Janice Reyda, Sandra Eastman, Ken Herlinveaux

**L. REVIEW OF POLICY ADM – 8 MEETING FEES, HONORARIUMS, TRAVEL & SUBSISTENCE**

**M. REMUNERATION**

Regular Council Meetings - \$253.25/meeting  
Or \$131.69/evening meeting

Committee & Board Meetings & Conferences - \$253.25/full day

- \$131.69/ ½ day or evening

- Travel - Maximum of 2 days if one-way travel time > 4 hrs

Meals - Breakfast & Lunch \$20/meal

- Supper \$30/meal or cost of meal with receipt

Mileage - \$0.58/kilometre

Councillors' Honorarium - \$12,156 per annum (\$1,013/month)

Reeve's Honorarium - \$15,195 per annum (\$1,266.25/month)

Telecommunications Allowance - \$30/month

Hotel Accommodations/Parking - Paid for on MD credit card or reimbursement of actual cost.

**N. ADJOURNMENT**