



MUNICIPAL DISTRICT OF PEACE NO. 135  
Box 34, 5240-52<sup>nd</sup> Ave, Berwyn, Alberta  
T0H 0E0

<b>TITLE:</b> Burning Policy		<b>ADOPTED BY:</b> Council	<b>NUMBER:</b> ADM-16
<b>CREATED FOR:</b> Public	<b>CREATED BY:</b> Margaret McClarty	<b>REVIEWED:</b> May 23, 2023	
<b>PURPOSE OF THIS POLICY</b> To provide a procedure and guidelines for landowners wishing to burn any material, within the Municipal District of Peace No. 135. This policy covers all intentional fires within the MD.			
<b>POLICY STATEMENT</b> All intentional fires within the MD of Peace that are not specifically permitted under Section 8.5 of the MD's Fire Services Bylaw #8/2023 require a fire permit, regardless of the time of year and specific location within the MD.			
<b>TO OBTAIN A FIRE PERMIT</b> Landowners wishing to initiate a burn must complete the Fire Permit Application form located on the MD's website or available at the MD's office in Berwyn. This form can be filled in, but must be printed and signed by the applicant. The completed form can be emailed to <a href="mailto:info@mdpeace.com">info@mdpeace.com</a> a <b>minimum of two days</b> prior to the proposed date of the burn. Completed Fire Permit Applications must be accompanied by at least one photo of the site where the burn is to take place. Fire Guardians may at their discretion request additional photos from the applicant. Further, the Fire Guardian may determine that a site visit is needed.  <b>Upon receipt of the completed application form, MD staff will review the application to confirm that:</b> <ol style="list-style-type: none"><li>1. The application has been completed in its entirety; applications that are missing information will be rejected,</li><li>2. The material to be burnt is permitted to be burnt per the MD's "Fire Services Bylaw 8/2023",</li><li>3. The applicant is the owner of the land on which the proposed fire is expected to take place,</li><li>4. The applicant has answered yes to questions 5-11 of section 2 of the permit application,</li><li>5. The location of the proposed burn as represented by the photos sent with the application, show that the location of the proposed fire is acceptable. Acceptable locations are those location that are at least 10 meters from any structure or combustible material.</li></ol> <b>FIRE PERMITS</b> <ol style="list-style-type: none"><li>1. All Fire Permits are valid for one calendar week after the date on which it was issued,</li><li>2. Fire Permit extensions may be granted by the Fire Chief, the CAO or a Fire Guardian, permit holders must request the extension before their original permit expires,</li><li>3. Permit holders who are burning within a half mile of a numbered highway are responsible to contact the Provincial Highway Contractor (LaPrairie Works Inc. 780-332-4452) to arrange for appropriate "smoke ahead" signs to be placed on the highway,</li><li>4. <b>All Fire Permits are cancelled immediately upon the issuance of a Fire Restriction or a Fire Ban by the MD of Peace and any fires already burning must be immediately extinguished.</b></li></ol>			



## MD OF PEACE NO 135 OPEN AIR BURNING PERMIT

Municipal District of Peace No 135 Use ONLY

This permit is issued under the authority of the Municipal District of Peace No. 135's "Fire Services Bylaw", and in accordance with the Forest and Prairie Protection Act and Regulations. A burning permit is required unless listed as an exemption under Section 8 of "Fire Services Bylaw 8/2023".

Permit Number:

Date Permit Issued:

Permit Expiry Date:

### SECTION 1 - PERMIT HOLDER AND FIRE DESCRIPTION

GIVEN NAME:

SURNAME:

MAILING ADDRESS:

TEL:

CELL:

### BURN LOCATION

Legal Land Description	NW	NE	SW	SE	SEC	TOWNSHIP	RANGE	Or	MUNICIPAL ADDRESS:

### DESCRIPTION OF MATERIAL TO BE BURNED: Check the box next to the correct response

1.	Log/Brush Piles	NO		YES	
2.	Straw or Hay Bales	NO		YES	
3.	Stubble field (additional conditions may be imposed)	NO		YES	
4.	Other:				

### SECTION 2 - PRECAUTIONS: Check the box next to the correct response

5.	Do you understand your obligations under the MD of Peace No. 135's Fire Protection Bylaw?	NO		YES	
6.	Do you understand your obligations under the Forest and Prairie Protection Act and Regulations?	NO		YES	
7.	Do you own the lot or parcel of land as herein described?	NO		YES	
8.	Have you ensured that adequate clearance has been provided from readily combustible materials? Material to be burned should be a minimum of 7.5 meters away from structures and property lines.	NO		YES	
9.	Will the appropriate number of competent, adult, individuals be on site for the duration of the burn?	NO		YES	
10.	Will the appropriate amount of fire extinguishing equipment, capable of controlling the fire be on site for the duration of the burn?	NO		YES	
11.	Have precautions been taken to assure the burn's confinement, intensity and size, and to not create a smoke nuisance or hazard to neighboring properties, persons, roadways or traffic?	NO		YES	

### SECTION 3 - PERMIT HOLDERS OBLIGATIONS & ACKNOWLEDGEMENTS

- This permit is not valid until approved by a MD of Peace Fire Guardian or Designate and a permit number, date issued, and permit expiry date are written in the top right hand corner. If a site inspection is required, additional conditions may be imposed which the permit holder agrees to adhere to.
- This permit must be retained by the permit holder, who must be able to produce it upon the request of an authorized officer at any time during the duration of the fire. Failure to retain this permit will be deemed to be a breach of the conditions of the permit.
- At the time of the burning, air temperature shall not exceed 25 degrees Celsius, relative humidity shall not be below 25% and wind speed (including gusts) shall not exceed 15 KPH.
- If the fire referred to in this permit becomes out of control, requiring the Fire Department (either the MD's Fire Department, one of the MD's mutual aid partners, or Alberta Wildfire) to respond, the permit holder will be invoiced for that response at the rates listed in the MD's "Fees and Charges" Bylaw.
- If the location of the proposed burn is within two miles of a numbered highway (Highway 2 or Highway 684) then the permit holder MUST arrange for the Provincial Highway Maintenance Contractor (La Prairie Works Inc.) to install appropriate "smoke ahead" signage prior to the ignition of the proposed burn.

### SECTION 4 - APPLICANTS SIGNATURE AND MD AUTHORIZATION

I verify that the information given on this permit application is correct and a clear representation of the facts pertaining to the proposed burn at the location stated herein. Additionally, I verify that I have read and understand the conditions on this permit and accept full responsibility for any consequences that may arise as a result of the burn referred to in this permit. Further, I verify that I will adhere to any additional conditions applied to this permit by a MD Fire Guardian.

Signature of Applicant		Print Name:	
MD Representative:		Position:	Permit Approved: