

	<b>MUNICIPAL DISTRICT OF PEACE NO. 135</b>	
<b>PREPARED BY:</b> TEPROW Co-ordination Inc.	<b>ADOPTED BY:</b>  COUNCIL	<b>NUMBER:</b> ADM - 30  Page 1 of 1
<b>TITLE:</b> Telecommunication Installations in Municipal Road Rights-of-Way	<b>DATED:</b> January 12, 2021	

**PURPOSE OF THIS POLICY:**

To regulate the use of municipal road rights-of-way by telecommunication companies, subject to the *Telecommunications Act* S.C. 1993 c. 38.

**POLICY STATEMENT:**

The Municipality will allow use of municipal roads for telecommunication installations under the following guidelines:

- a) the installation is approved through a Permit which shall be obtained prior to telecommunication installation.
- b) the installation shall be performed using the least obtrusive construction methods, subject to the Municipality's Permit conditions.
- c) all applicable municipal, provincial, and federal standards will be followed.
- d) all telecommunication road crossings shall be:
  - i. a minimum of six feet (6') below the crown of the roadway or a minimum of three feet, six inches (3' 6") below the road ditch for underground crossings; or
  - ii. a minimum of eighteen feet (18') above the crown of the roadway for aerial crossings.
- e) all telecommunication longitudinal and/or parallel installations within municipal road rights-of-way shall be:
  - i. a minimum of four feet (4') below the crown of the roadway or a minimum of three feet, six inches (3' 6") below the road ditch for underground installations; or
  - ii. a minimum of eleven feet, six inches (11' 6") above the surface of the edge of the roadway, boulevard and/or sidewalk for aerial installations, or greater to meet applicable codes.

The Person requesting the installation of wireline telecommunication equipment within a road allowance shall sign a Municipal Access Agreement accepting full responsibility for the repair of said roadway until a permanent restoration of the roadway has been performed to the satisfaction of the Municipality.



## ROAD OCCUPANCY AND ACCESS PERMIT

### Part 1 Permit details

#### General information

Company / Contractor Name:	
Address:	Email:
Business Telephone Number:	Fax number:
Working for:	
Applicant's Name (if different from above or working for):	
After Hours Emergency Contact Name:	Telephone Number:

#### Type of Work

<input type="checkbox"/> Repair:	_____
	_____
	_____
	_____
<input type="checkbox"/> New Installation:	_____
	_____
	_____
	_____
<input type="checkbox"/> Boulevard Cut	
<input type="checkbox"/> Sidwalk Cut	
<input type="checkbox"/> Access Crossing	
<input type="checkbox"/> Trenchless installation	
<input type="checkbox"/> Gravel Road Cut	
<input type="checkbox"/> Pavement Cut	

#### Location

Road Name(s) / Number(s):	_____
	_____
Between:	_____
Sketch:	

Construction period requested: \_\_\_\_\_

Construction period approved: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

M.D. of Peace approval: \_\_\_\_\_ Date: \_\_\_\_\_

#### **NOTE:**

1. The Applicant acknowledges that the Standard Terms and Conditions as listed in Bylaw No. 12/2020 apply to the approved Work.
2. The Applicant agrees and accepts full responsibility for the protection of all utilities, private property and persons affected by his/her operations.
3. Failure to comply with all conditions will render this permit void.

ALL CONDITIONS ARE SUBJECT TO REVISION BY THE M.D.'s CAO AS NECESSARY.

Municipal District of Peace No.135, 5240 – 52 Avenue, Box 34, Berwyn, Alberta T0H 0E0

Phone: 780-338-3845

Fax: 780-338-2222

Email: [info@mdpeace.com](mailto:info@mdpeace.com)

REPAIRS TO THE ROADWAYS, BOULEVARDS, SIDEWALKS AND/OR DITCHES SHALL BE EQUAL OR SUPERIOR TO THE ORIGINAL CONDITION.



## **ROAD OCCUPANCY AND ACCESS PERMIT**

Part 2 Work area plans, profiles and cross-section  
*(as needed)*

### **LOCATION OF WORK:**

*Insert plan, profiles, and cross-section as necessary*