



## MUNICIPAL DISTRICT OF PEACE NO.135

<b>AMENDED BY:</b> Barbara Johnson <b>REVISED BY:</b> Margaret McClarty	<b>ADOPTED BY:</b> Council	<b>NUMBER:</b> ADM - 24
<b>TITLE:</b> Local Authorities Pension Plan		<b>DATE:</b> February 26, 2019 September 12, 2023
<b><u>PURPOSE OF THIS POLICY:</u></b> To provide a guideline addressing which employees are eligible and/or are required to participate in the Local Authorities Pension Plan and to be in compliance with Local Authorities Pension Plan legislation.		
<b><u>POLICY STATEMENT:</u></b> 1. Participation in the Local Authorities Pension Plan is mandatory for all classes of full-time continuous employees if they work 30 or more hours per week and there is no pre-determined end date.  2. Participation in the Local Authorities Pension Plan is optional for part-time continuous office staff working 14 hours or more per week and fewer than 30 hours per week and there is no pre-determined end date.  3. Employees working less than 14 hours per week, temporary and seasonal employees are not eligible to participate in the Local Authorities Pension Plan.  4. A new employee must complete a six month probationary period before participation in the Local Authorities Pension Plan.  5. Full-time equivalent base units for each class are as follows: Administration - 1,820 hours per year Public Works - 2,288 hours per year Manager of Agricultural Services - 2,002 hours per year  6. Pensionable salary includes: - regular pay - retroactive pay (on pensionable earnings) - sick pay - acting pay  7. Requests for Leave of Absence, whether it be contributory or non-contributory, will be dealt with on a case by case scenario.		